

WASHINGTON COUNTY Continuum of Care - Local Coalition
Meeting Minutes

July 8, 2020

1:00 PM

Present (voting members): Lori Prescott, Jacklyn Rabuck, Hannah Hamberg – Family Promise of Washington County. Kate Nickel and Holland Dvorak – Friends Inc. John Schiraj – United Way of Washington County. Sharon Kailas – West Bend School District. Quentin Hatfield – Wisconsin Veterans Network. Emily Christenson – Youth and Family Project. Mary Delgado – ADRC. Sarah Vogt – Professional Services Group. Karl Glunz – St. Vincent De Paul. Ken Meuler – West Bend Police Department.

Call to Order – Meeting was called to order by Lori Prescott at 1:08pm

1. Introduction of COC Organizations and Representatives

- Lori Prescott took roll call of all present representatives.

2. Review and Approval of April 2020 Meeting Minutes

- Ken Meuler made a motion to approve April 2020 meeting minutes. Kate Nickel seconded the motion. Motion approved.

3. Memberships & MOUs for WCCOC

- Lori Prescott discussed Memberships and MOUs for WCCOC. Contact Lori if interested in becoming a member.

4. Delegations & Officers for WCCOC

- Jacklyn Rabuck reported the delegations and officers for the WCCOC. Jacklyn Rabuck (FPWC) Chair. Kate Nickel (FRIENDS, Inc.) Vice Chair. Hannah Hamberg (FPWC) Secretary, WIBOSCOC Delegate.

5. After Hours Plan of Washington County

- Jacklyn Rabuck (FPWC) discussed the After-Hours Plan. Jacklyn reported the need for motel vouchers has increased due to COVID-19. Case management meetings are conducted once a week for guests with continued stays. The average stay for clients utilizing motel vouchers has been approximately 2 weeks. Clients are referred to other resources if there is no space available in shelter at the time.

6. Emergency Food and Shelter Program (EFSP)

- John Schiraj (UWWC) reported on the Emergency Food and Shelter Program grant. John explained that the grant has 2 components this year – Phase 37: funding for any organization that deals with shelter and food. CARES Act Funding: extra funding to help agencies deal with the impacts of COVID-19. John asked both agencies to submit requests prior to the meeting, and asks FRIENDS, Inc., and Family Promise to give a 5-minute summary and allow for questions before coalition votes on how funding will be split. John asks both FRIENDS, Inc., and Family Promise to abstain from vote.
- Ken Meuler asked why United Way is applying for the Cares Act funding on behalf of these 2 agencies, instead of the agencies applying for the funding themselves. John stated United Way follows a formula to administer the funds worldwide. John offered to send Ken more

information on the program. Lori Prescott sent out an email to the entire coalition on 8/9/20 with a detailed explanation of gathering EFSP for Washington County.

- Kate Nickel (FRIENDS, Inc.) discussed shelter services, 24/7 response and outreach program. Kate states this funding has gone towards food and utility costs for shelter in the past. Kate reported both shelter locations were deemed essential and both locations provided services to clients throughout the pandemic. Kate asks for funding to be split between 2 emergency shelters within the county.
- Lori Prescott (FPWC) discussed the need for food, utilities, and shelter services, as well as financial, housing and employment counseling. Lori expects a steady increase in services throughout the remainder of 2020 with shelter services and motel vouchers. Lori Prescott asks for funding to be split between 2 shelters within the county.
- Ken made a motion to split the funding in half between FRIENDS, Inc. and FPWC. Karl Glunz seconded the motion. Motion carries.

7. EHH | RRH, HPP, ES & WRAP

- Jacklyn Rabuck (FPWC) reported on updates within Emergency Shelter Program.
- Jacklyn reported since the start of COVID-19, there has been a change within the Interfaith Hospitality Network. Churches have been shut down but still involved within the program providing hospitality.
- Hannah Hamberg (FPWC) gave an update for Rapid Rehousing Program.
- Hannah stated FPWC has been taking referrals for the WRAP Program for clients within Washington County. FPWC staff has been walking clients through the application process. Hannah asks all committee members to continue to refer Washington County clients who are in need of rental assistance to FPWC.

8. Coordinated Entry

- Hannah Hamberg (FPWC) reported on the Coordinated Entry Prioritization Lists.
- Hannah Hamberg (FPWC) reported there are 4 new policies that need to be incorporated into Family Promise of Washington County Policies and Procedures manual, with 1 of the 4 policies needing to be voted on by the local coalition. Lori Prescott asks if there is a motion to approve the Criminalization of Homelessness Policy. Ken Mueller strongly opposes and would like to re-think the policy as it is too general to enforce.
- Quentin makes a motion to table this policy to create a work group to work on the policy and bring it back to the October meeting to be voted upon by the local coalition. John Schiaj seconds motion. Volunteers for the working group – Ken Meuler, Quintin Hatfield (remotely) and Hannah Hamberg volunteered to be a part of the work group.

9. Point in Time (PIT)

- Jacklyn Rabuck (FPWC) reported on the proposal for a new plan to move forward with it due to COVID-19. Jacklyn reported the count is scheduled for January 23rd at 11pm. Jacklyn stated there will be new precautions taken during this count due to COVID-19 (proper sanitation, social distancing, wearing masks). The alternative option for the PIT count is to complete a 2-month community outreach program throughout August and September. FPWC motions to move forward with the traditional PIT count. Quentin Hatfield seconds this motion. Motion carries.

10. Spotlight Agency

- Mary Delgado (ADRC) gave an update and reported all staff is back in office. Staff is encouraging clients to meet via phone or work via email, but not denying walk-ins. Mary reported ADRC has gotten approval from state to waive the required face to face contact. ADRC received a large pot of funding through the Cares Act that can serve clients 60+. Services can be used for home delivered or carry out meals. Mary informed anyone if they have any caregivers that are in need of a break, ADRC has funding available to go into the clients home or to enter client into a facility short term in order to give care givers a break. Mary reported the other part of that money can be used for a variety of other supportive services such as walk in shower, grab bars and wheelchair ramp. ADRC would like to be a one stop shop for resources and referrals of community resources. Their job is to connect clients to resources or benefits within the community.

11. Other Business

- Quentin Hatfield gave an update of additional veteran resources available. In 2019 there was a pilot program through Waukesha County that assisted with resources for Veterans. This year United Way inquired if these resources were needed in Washington and Ozaukee counties. A poll was completed, there is a need in Washington County. This program is only for veterans or veterans with minor children. There was a funding request for 3 counties: Washington, Waukesha and Ozaukee – funding was approved and is being released. Clients can qualify through their county veteran service officer.

12. Meeting Adjourn

- Quentin Hatfield made a motion to adjourn. Jacklyn Rabuck second the motion. Motion carries. Meeting Adjourn at 2:18pm.

Next Meeting: Wednesday, October 14th, 2020