

WASHINGTON COUNTY Local Coalition
Meeting Minutes

January 8, 2020

1:00 PM

Present: Sara Truse – Aging and Disability Resource Center, Lori Prescott, Jacklyn Rabuck, Quinn Paruch – Family Promise, Holland Dvorak– FRIENDS, Sharon Kailas – West Bend School District, Sarah Vogt – Professional Services Group, Gayle Williams – Veterans Affairs, Emily Greene – Youth and Family Project, Lisa Maylen-Forward Careers Inc..

1. Call to Order -Meeting called to order by Lori Prescott.
2. Review and Approval of November 2019 Meeting Minutes – Jacklyn Rabuck made a motion to approve the minutes. Sharon Kailas seconded that motion. Motion approved.
3. Lori Prescott discussed turning in WCCOC Member Information forms and WCCOC Memorandum of Understanding forms. (Forms were available in meeting and emailed prior to the meeting)
4. Lori Prescott discussed the need to nominate and vote for WCCOC Officers such as, Chair, Vice Chair, Recording Secretary, and WIBOS Delegates. Because of low attendance at the meeting, it was agreed that we would postpone nominations and voting until next meeting or, vote remotely using email once all nominations are turned in to Family Promise of Washington County.
5. Jacklyn Rabuck presented the After Hours Plan for Washington County.

Process for After Hours Plan

- FPWC (Family Promise of Washington County) assesses the homeless individual's need
 - Action plan for shelter or diversion is identified that cannot happen until the following day
 - Verification of individual's identity, homeless status, WIBOSCOC Pre-Screen form, eligibility for hotel voucher from list, and motel voucher form takes place
 - FPWC contacts hotel to confirm availability
 - FPWC makes arrangements to transport homeless person/family to the motel
- Limitations are: One overnight except on weekends, one stay in a 12 month period per person/household, When motel voucher budget is reached, additional vouchers may not be available.

Emily Greene motioned to vote on the After Hours Plan for Washington County, Sharon Kailas seconded the motion. Motion Approved.

- All in favor? Everyone present
- Any opposed? None
- Votes of members not present will be collected by email

6. Point in Time – Jacklyn Rabuck informed the group of the next Point in Time count; Wednesday, January 22nd. Count will begin not earlier than 11:00pm. The county was split up into sections and volunteers are assigned areas to search. Searches are to be done at truck stops, parks, parking lots, etc.
7. Spotlight Agency – Lori Prescott discussed highlighting a different agency at each meeting with a brief introduction of that agency's functions.
8. Meeting Adjournment- Jacklyn Rabuck made a motion to adjourn. Sharon Kailas seconded the motion. Motion was approved.

Next meeting: Wednesday, April 8th, 2020, 1:00pm – 2:30pm