

MEETING MINUTES

WASHINGTON COUNTY CONTINUUM OF CARE

Wednesday, July 10, 2019

1:00 PM

Promise Center Training Room

Present: Sara Truse – Aging and Disability Resource Center, Lori Prescott, Jacklyn Rabuck and Paul Bissett – Family Promise, Karl Glunz – St. Vincent de Paul, Ken Meuler – West Bend Police Department, Kate Nickle and Holland Dvorak – FRIENDS, Melissa Bublitz – West Bend Housing Authority, Emily Greene and Ashley Yang – Youth and Family Project, Rachel Trainor - Center for Veterans Issues, Kay Lucas – Salvation Army, Karen Roehl – Legal Action, Angela Swinehart – Salvation Army, Kristin Brandner – United Way of Washington County, Gayle Williams – Veterans Affairs, Sharon Kailas – West Bend School District, Lisa Maylen – Workforce Development, Quentin Hatfield – Wisconsin Veterans Network, Allyssa Bosse – Washington County Human Services, Michael Basford – State of Wisconsin, Kate Winget – Barton School Apartments, Suzanne Leavens – Commonwealth Company.

1. Call to Order -Meeting called to order by Paul Bissett.
2. Review and Approval of May 2019 Meeting Minutes – Karl Glunz made a motion to approve the minutes. Kate Nickle seconded that motion. Motion approved.
3. Grants –
 - a. 2018 – 2019 EHH Grant (Formally ESG) – Paul Bissett reported on the remaining ESG and HPP funds.
 - b. 2019 – 2020 EHH Grant – Lori Prescott stated the new grant requires this local coalition to vote on the distribution of funds between the Lead agency (Family Promise) and the Sub-recipient (FRIENDS, Inc.). This will be on the agenda at the September meeting.
 - c. FEMA – Kristin Brandner reported on the approximately \$13,000 in FEMA funds that will be coming in the future.
4. Wisconsin Balance of State Continuum of Care (WIBOSCOC)- Governing documents – Paul Bissett informed the group that these forms will be implemented in the 2020 calendar year. Prior to that, we should expect to get feedback from the WIBOSCOC regarding best practices in governing documents and depending on the nature of that feedback, we may want to consider modifying ours.
5. Coordinated Entry – Paul Bissett stated there are approximately 38 households on the list, the majority of those are currently in shelter.
6. State of Wisconsin, Interagency Council on Homelessness – Michael Basford introduced himself as the new Director of the Interagency Council. He asked about the shelter and housing programs in the community and members gave him details on the housing barriers we are seeing. Michael also identified a \$500,000 WHEDA grant opportunity. Information and applications will be sent out to this group. Additionally, Michael gave an update on the status of \$4.5 million in homelessness funding from the previous budget.
7. Housing opportunity updates –

- a. Kate Winget gave an overview of the Barton School Apartments under construction. These are income restricted units. Applications will be available beginning Monday, July 15th.
 - b. Melissa Bublitz reported on progress with the Rent Smart curriculum and UW Washington County. She will have an update on this at the September meeting.
 - c. Melissa Bublitz handed out information for a transportation survey that will help identify the transportation needs in the community.
8. Point in Time – Jacklyn Rabuck gave an overview of the bi-annual Point in Time count. The next count is on Wednesday, July 24th, beginning at 11:00pm. She requested volunteers to help with this effort to count the homeless in Washington County.
 9. Meeting Adjournment- Lori Prescott made a motion to adjourn. Lisa Maylen seconded the motion. Motion was approved.

Next meeting: Wednesday, September 11th, 2019 at 1pm