

## MEETING MINUTES

### WASHINGTON COUNTY CONTINUUM OF CARE

Wednesday, January 9, 2019

1:00 PM to 2:00 PM

Family Promise Conference Room

Present: Sara Truse - ADRC, Lori Prescott – Family Promise, Marisa Hurst – Family Promise, Paul Bissett – Family Promise, Karl Glunz – St. Vincent de Paul, Sarah Malchow – United Way, Ken Meuler – WBPD, Lauren Kotowski – FRIENDS, Holland Dvorak – FRIENDS, Karen Roehl – Legal Action, Keith Braun – Consumer Credit Counseling

1. Call to Order -Meeting called to order by Paul Bissett.
2. Review and Approval of November 2018 Meeting Minutes – Karl Glunz made a motion to approve the minutes. Lori Prescott seconded that motion. Motion approved.
3. Grants – 2018 – 2019 EHH Grant (Formally ESG) – Paul Bissett passed out copies of the most recent payment request forms for this grant which showed ESG with approximately \$27,512 in funds remaining and HPP with approximately \$57,366 in funds remaining.
4. Review of the 10 Year Plan to End Homelessness – Karl Glunz reviewed updates to the 10-year plan. He will make additional changes based on input from today's meeting and a revised plan will be sent out to this group.
5. Wisconsin Balance of State Continuum of Care, By-Laws – Lori Prescott reported on the proposed changes to the WIBOSCOC By-Laws. She talked about the non-profit board of director structure with the two options of Local Coalition representation or Regional Board followed by a brief discussion. Lori was asked her recommendation and gave the option for regional board. Agreement from the group was to vote electronically via email. The documents will be emailed following the meeting and an email vote will take place.
6. Coordinated Entry – Paul Bissett stated there are 27 households on the list and 26 households currently active in the Rapid Re-Housing program.
7. Point in Time – Marisa Hurst reported on the next Point in Time count occurring on Wednesday, January 23<sup>rd</sup>, 2019 at 11p.m. Marisa asked for additional volunteers to help cover the entire county on the night of the count.
8. Shelter Utilization 2018 –Paul Bissett reported year end 2018 shelter utilization from both FRIENDS, Inc. and Family Promise and distributed a handout showing this same information. Highlighting this data shows there was a combined total of 14,600 nights of shelter for 211 persons.
9. Meeting Adjournment- Lori Prescott made a motion to adjourn. Karen Roehl seconded the motion. Motion was approved.

**Next meeting: Wednesday, March 13<sup>th</sup>, 2019 at 1pm**