

# Balance of State Nominating Committee

2/3/2022

2:00PM

Via Teleconference

Meeting called by: Michael Bonertz

Type of meeting: Nominating Committee Meeting

Attendees: Michael Bonertz, Lisa Haen, Tara Prah

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## *Minutes*

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Agenda item: Committee Summary for BoS

Presenter: Michael

### **Discussion:**

What was done this past year?

- Completed email and virtual meeting elections for board members
- Completed Officer elections to backfill positions and annual elections via email and virtual avenues
- Created a Succession Plan that was approved by Board of Directors

What's coming next?

- Increase representation for Nominating Committee
- Review and update Nominating Committee Policies and Procedures (including committee charter) document
  - Point of discussion for language change: Who is responsible for assigning chairs/co-chairs?
  - Voting
- Present possible by-law changes to address virtual voting

**Discussion:** Balance of State website

**Presenter:** Michael

Discussed the need to update BoS website with up-to-date Directors/Director information. Lisa noted that the website has been a bit of a challenge but does have a document that is has been updated. Anticipate troubleshooting through this further to get the website updated

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### *Action Items to follow up on:*

- *Update website with accurate Director information*
- *Lisa: Reach out to Carrie re: input surrounding Committee Chairs*
- *Lisa: share with Carrie that Tara will present next week*
- *Lisa: Follow up with Jessica and Randall re: current Board Seat*
- *Tara: Create Doodle poll for future bi-monthly meeting schedule*

*Meet Adjourned at 2:30pm*