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Coordinated Entry Committee Meeting
February 23rd, 2022

2:00 – 3:30 p.m. (CE committee on boarding 1:30-2)

Go-To Meeting

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<u>Minutes</u>

At 1:30, the CE committee held an informational session (on boarding) for anyone who would like to know what the committee does, its history or has any questions. This will be offered again on March 23 at 1:30 pm. Join us for this onboarding meeting.

I.   **Welcome/Attendance -**Ryan called the meeting to order at 2:00 and took attendance.
   a. **Member or Participant –** Check attendance listing to be sure you are listed as a member or participant. Members can vote on items during the meetings.
   b. **Work group membership review –** Everyone who is a member, MUST be on a Team (workgroup) to receive credit as a member. Review the list to see what team you are on. If not, please let Hannah know which team you would like to join.

II.   **January meeting minutes including attendance –** Lisa moved and Jennifer R. seconded to pass the minutes and attendance as written. Motion passed.

III.   **Match Requirements – Review match form link/process –** Match is very important to future and existing grants – please take time and donate if you are able.
   a. https://docs.google.com/forms/d/e/1FAIpQLSeCAgir7aMo-IE21cTcqGthh6dY_TGjOJIk-aFNgGYMbtGiXA/viewform?usp=sf_link
   b. **Review progress –** We will graph progress

IV.   **Message from the CE Committee chairs (Hannah/Wendy) -**thank you everyone for all you do! This is a large committee and a lot happens and we appreciate you.

V.   **EHV update –** 285 vouchers have been designated on Ryan's tracking form. He will check with the SSO's to assure they are complete.
   a. **Priority 4 –** The first group of priority 4 has been sent out to SSO's. Because this is a lengthy process, and applications are still coming in at a steady pace, the second group is on hold.
   b. **Expired vouchers -**Ryan will check with SSO's to see how progress is going.
   c. **HQS inspections –** to speed the process, agencies may assist with the HQS inspections if OK'ed and HQS certified.

VI.   **Work groups (with current projects) check in**
   a. **Outreach,** Jennifer. New tasks are coming.

        i. **Standards –** went out on 2/25 with Carrie's e-mail. Comments due 3/11/2022. After that date, all feedback will be viewed and a recommendation submitted to the Board of Directors for approval. They will then be submitted to DEHCR and required for all EHH funded outreach projects.

b. **Evaluation,**

        i. **Need to process results from Gaps & Needs surveys** Wendy

               1. **Can we present this in March?** Will shoot for March meeting.

c. **Assessment & prioritization,** Amber and Ryne

        i. **Development of new assessment. Now in the process.** Offered this opportunity to the HUD TA too. The workgroup is participating in and has great insight to the process and task at hand. This is a difficult task as there are no good models to utilize. What role will assessment and prioritization play in the future.

d. **Prevention,** Abbi

        i. **Threshold policy sent to board –** The vote to suspend the previous prevention threshold permanently will be sent to the Board for approval soon.

e. **Implementation,** Corin

        i. **Policy and Procedure manual updates** – This is a continual process as CE changes. If anyone sees items in the policy Manual that need updating or don't make sense, e-mail Corin T. or Ryan G.

        ii. **Assessment score referral change to board** – As discussed in Prevention, all scores will be utilized for the prevention assessment.

f. **OSOC, Only** 2 members.

        i. **Working on evaluating systems for OSOC** – Non-mandated participants of Coordinated Entry.

        ii. **Need chair** and Members. If you are interested, tell Hannah. You don't have to be on the Coordinated Entry Committee to participate. But all members must be on a team.

g. **Youth**

        i. **YHDP approved.** This team needs to start soon. How will Coordinated Entry be utilized for this youth program.

        ii. **Need chair** – tell Hannah if interested or if you would like to be on this team.

h. **DV** Sue

        i. **DV RRH prioritization** – DV pulls the same as CoC and ESG – is this right?

ii. **Non-HMIS system** A focus group is evaluating this system. The referral part is done and Randy is working on the reporting function and it will be ready within a month.

VII.   **CE in HMIS – Any updates?** No new report.

VIII.   **CE conversation. What are your CE concerns? What is going good with CE?**
Prevention – some clients don't make sense for prevention, but they are not homeless. HPP helps anyone at risk. How many are at risk? What happens to them? Do they go homeless? So having everyone on the list helps with data. If they are passed over, why? Diversion is good when it works.

It came up that multiple people are having communication issues with the EHV vouchers. Ryan did not know about these challenges. If we have concerns, share them with Ryan so he can share with WHEDA. HUD wants to know how it is going and Ryan can't tell them what is happening if he does not know.

Clarity reports are good to show the public.

IX.   **Next Meeting March 23, 2022.**

Meeting adjourned at 2:50 pm.