



WI BOS Executive Committee Meeting

November 22, 2019

1:00 pm

Via GoTo Webinar

1. Meeting was called to order at 1:01 pm by Jeanette Petts
 - a. Members Present - Lisa Haen, Kathleen Fisher, Jeanette Petts, Carrie Poser
 - b. Members Excused: Meika Burnikel
2. Terms for 'Additional' Directors not previously filled was discussed. Members discussed and clarified terms for filling board of director vacancies. In May of 2019 all board positions participated in the staggered term process except for Veterans and Chronic Homeless representative because those two positions were not nominated for election during the meeting. Members agreed that any new member filling a vacancy will assume the term that was chosen for that position in May. The Veteran and Chronic Homeless Positions that did not pick a term in May will both be assigned a three-year term.
3. Bylaw verbiage –
 - a. Motion to change language in the Bylaws Article VII Section 2 under Election to–
The officers of the Corporation except for the President shall be chosen annually by the Board of Directors at its annual meeting, and each officer shall hold office until such officer's successor shall have been duly elected and qualified, or until such officer's death, resignation, or removal. Election or appointment as an officer shall not of itself create contract rights made by Lisa Haen.
 - b. Second made by Kathleen Fisher
 - c. Further discussion included remaining concerns with the Officer section of the Bylaws that identifies the BOSCO Director as an officer and a suggestion was made to consult with the lawyer to address the concerns.
 - d. All in favor
 - e. Motion carries
4. Homeless Rep on Board – There have been no applications for the Homeless Representative received to date.

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5. Chronic Homeless and Veteran slots – There have been no applications for the Chronic Homeless representative received to date. Don Roach submitted his resignation today. Lisa will send Carrie the Additional Director email to be sent out to the membership.
6. Financial Policies – revisions and training. Members discussed when and how we would do the Financial Policies training. Suggestion to do an hour training on financial policies after the Thursday Quarterly Meeting on February 13, 2020.
7. Rapid Rehousing priority was discussed. The RRH written standards is missing a sentence for the order of priority. Carrie will add the sentence to the appendix in the Coordinated Entry Manual which will resolve the issue.
8. Carrie informed members that a process for a Coordinated Entry waiver was created and implemented. A Coordinated Entry waiver policy and process document has been drafted and will be sent to the membership for comment.
9. EHH Monitoring process will be drafted and sent to members for comment.
10. Fiscal update was presented by Carrie. Carrie requested that we establish a process for turnaround on financial business. Carrie is working with Millie to provide clarification on ICA invoices. Carrie reminded members that we will be overspending in the planning grant which will result in the BOS paying for approximately \$6,000 of expenses. The planning grant begins on January 1st of each year. Kathleen will be traveling to Superior on December 16th to meet with Millie to transition to the treasurer position.
11. ALICE Research Advisory Committee - Carrie explained that she is on the BOD for the WI Set aside for EFSP. As a result of the work on that board, she was asked to be a part of the ALICE Research Advisory Committee in WI. Carrie is inclined to accept the invitation to join this Wisconsin Committee and executive committee members agreed that Carrie's participation in the ALICE Committee is a good opportunity.
12. No other business
13. Meeting adjourn at 2:23 pm
 - a. Motion to adjourn meeting made by Lisa Haen
 - b. Second by Kathleen Fisher
 - c. No further discussion
 - d. All in favor
 - e. Motion carries

Respectfully submitted,

Lisa Haen, Secretary



DRAFT

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