

# WI BOS Board of Director's Meeting

November 7, 2023 1:00 pm

GoTo Meeting Webinar

Minutes



1. Meeting called to order at 1:11 pm by Lisa Haen
  - a. **In attendance:** Marissa Heim, Wendy Schneider, Robin Adams, Megan Mietchen, Lisa Haen, Michael Ethridge, Sherri Waid, Cheryl Detrick, Millie Rounsville, Jessica Locher, Stephen Smith, Michelle Friedrich, Kathleen Fisher, Angela Malony, Mike Bonertz, Dave Eberbach, Rosanne Northwood, Carrie Poser, Brett Larson (Incoming Board Rep for Ozaukee)
  - b. **Notified:** Cori Gurin
  - c. **Absent:** None
2. Approval of 10/3/2023 Board Meeting Minutes – **VOTE**
  - a. Motion to approve made by Dave Eberbach
  - b. Motion seconded by Michelle Fredrick
  - c. No further discussion
  - d. All in favor
  - e. Motion passes
3. Approval of 10/19/2023 Executive Committee Meeting Minutes – **VOTE**
  - a. Motion to approve made by Dave Eberbach
  - b. Motion seconded by Robin Adams
  - c. No further discussion
  - d. All in favor
  - e. Motion passes
4. Approval of East Central Coalition Board of Director Representative – **VOTE**
  - a. Motion to approve made by Millie Rounsville
  - b. Motion seconded by Mike Bonertz
  - c. No further discussion
  - d. All in favor
  - e. Motion passes
5. Approval of Coordinated Entry Assessment and Barriers Assessment – VOTE
  - a. Lisa thanked CE Committee for the work over a year!
  - b. Question from Rounsville: why is this a board vote rather than delegates?
    - i. Prior voting on CE was done at the Membership level, but that was before re-stated new by-laws as of 2/2019. Now the membership is limited to the four things they can vote on – this is not one of them.
  - c. These assessments went out for comment to the membership prior to now. Questions asked and comments from the membership were sent to the CE committee for answers, then updated as decided by the committee and brought for a board vote.
  - d. Motion to approve made by Dave Eberbach

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- e. Motion seconded by Jessica Locher
- f. No further discussion

Local Coalition	Board of Director Name	YES	NO	Abstain	NOTES
Brown	Marissa Heim	X			
Central	Wendy Schneider				Not Present for vote
Coulee	<i>Vacant</i>				
Dairyland	Robin Adams	X			
East Central	<i>Vacant</i>				
Fox Cities	<i>Vacant</i>				
Jefferson	Megan Mietchen	X			
Kenosha	Lisa Haen	X			
Lakeshore	Michael Ethridge	X			
North Central	Sherri Waid	X			
NE	Cheryl Detrick	X			
NW	Millie Rounsville	X			Coalition Still has concerns follow up questions A -E
NWISH	<i>vacant</i>				
Ozaukee	Cori Gurin				Not Present for vote
Rock Walworth	Jessica Locher	x			
Rural North	Stephena Smith	x			
Southwest	Michelle Friedrich	x			
Washington	Kayden Rinzel				Not Present for vote
Waukesha	Kathleen Fisher	x			
W. Central	Angela Maloney	x			
WinnebagoLand	Mike Bonertz	x			
HMIS	David Eberbach	x			
Youth	Rosanne Northwood	x			
<b>Totals</b>		16	0	0	

- g. 16 in favor
- h. Motion passes

## 6. Approval of Emergency Shelter Standards – **VOTE**

- a. Emergency Shelter Standards have been in the works for about five years. Thank you to everyone who worked on these standards.
- b. Same process as above was followed. The committee took feedback into consideration though didn't accept them all. Preapproved by DEHCR.

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- c. Motion to approve made by Michael Ethridge
- d. Motion seconded by Michelle Fredrich
- e. Discussion –
  - i. Is this precursor to motel vouchers or is this? A: Emergency Shelter Standards apply to motel vouchers.
  - ii. Rounsville 3 follow-ups:
    - 1. #1 Pg 8 item 4 – she believes this is contradictory to supportive services are required that it Contradicts on page 6 agencies vs client rights to say no; A: Will be added as an AAQ
    - 2. #2 Client Termination and Discharge: Does not have to be in writing. Case notes must include. A: Will be clarified by Ryan.
    - 3. #3 Motel Vouchers – what if service is terminated if funding is expended and there is not a differentiation between Shelter or motel vouchers. A: Processes must still be followed
  - iii. Detrick follow-up if motel vouchers are funded by EHH – must they have policies that mirror these. (Page 9, #1-3) A: Yes
  - iv. Locher – does this apply to SSSG? A: Some do, but SSSG has some specific things that are different than EHH. Carrie says perhaps an addendum coming.
  - v. Haen – Emergency Shelter Standards apply to Shelters/motel vouchers funded by DECHR. A. Yes, although the idea is that all Emergency Shelters and Motel voucher programs follow the approved standards.
- 7. Michael made a motion to approve the emergency shelter standards with the additions of the discussed AAQ added
- 8. Robin seconded the motion
- 9. No Further discussion

Local Coalition	Board of Director Name	YES	NO	Abstain	Notes
Brown	Marissa Heim	x			
Central	Wendy Schneider				
Coulee	<i>Vacant</i>				
Dairyland	Robin Adams	x			
East Central	<i>Vacant</i>				
Fox Cities	<i>Vacant</i>				
Jefferson	Megan Mietchen	x			
Kenosha	Lisa Haen	x			
Lakeshore	Michael Ethridge	x			
North Central	Sherri Waid	x			
Northeast	Cheryl Detrick	x			

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Northwest	Millie Rounsville	x			
NWISH	<i>vacant</i>				
Ozaukee	Cori Gurin				Not Present for vote
Rock Walworth	Jessica Locher	x			
Rural North	Stephena Smith	x			
Southwest	Michelle Friedrich	x			
Washington	Kayden Rinzel	x			
Waukesha	Kathleen Fisher	x			
W. Central	Angela Maloney	x			
Winnebagoland	Mike Bonertz	x			
HMIS	David Eberbach	x			
Youth	Rosanne Northwood	x			
<b>Totals</b>		<b>17</b>	<b>0</b>	<b>0</b>	

- a. 17 in favor
- b. Motion passes

## 10. Director Update – Carrie Poser

- a. General updates highlighted from the Director Report that Carrie sent to members prior to the meeting.
  - i. Did not get Otto Bremmer grant. YAB reimbursement for LCs will end on 12/31/2023. BOS YAB still has money to reimburse so each local coalition can have 2 reps.
  - ii. 4 COC Leaders and Statewide advocacy - met with MCO and HMO and recommended additional contract language.
  - iii. DHS – 1915i – webinars completed in September. CMS still needs to approve the waiver. Another meeting with DHS is set for next week. In order to be a Medicaid provider you have to belong to be part of a COC. This is different for the BOS than it is for Dane, Racine and Milwaukee. DHS is adding language to provide additional details about what it means to participate in a coalition.
    1. Millie – specific to people who are homeless and at risk of homeless? Carrie – they have to be one of the 4 definitions of homelessness.
    2. Cheryl – Family planning only services – WPHRFA organization that helped people not have to become a Medicaid provider.
  - iv. Other statewide initiatives
  - v. Erica Olson has been hired for the grant specialist position.
  - vi. HOME ARP – Carrie and Ryan working on CE and home it will work with HOME ARP.
- b. February 2024 Conference
  - i. February 8<sup>th</sup> and 9<sup>th</sup> – Registration goes live on November 10<sup>th</sup>. Carrie shared the tentative agenda. Whova app will be used to register for the conference. Carrie gave a brief update on the sponsorship.

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- c. November Quarterly Meeting
  - i. Carrie reviewed the tentative agenda with the group. Will fill in the gaps prior to the meeting.
  - ii. Carrie asked for any PowerPoints for committee presentations by 11/14.
- d. Creative Solutions & Advocacy
  - i. AB 510 hearing tomorrow at 1 pm in Madison. If you cannot attend, you can submit written feedback. Carrie will send out an email for distribution to local coalitions.

## 11. Committee Reports

- a. Executive Committee – Lisa
  - i. We are in need of a secretary. Officer elections will take place in December. If anyone is interested in being the secretary there is an opportunity for try-outs during the November Quarterly meeting and the December Board Meeting.
  - ii. Carrie and Lisa met and finalized Strategic Plan worksheet #2 that will be presented at the December 5<sup>th</sup> Board meeting for final approval. Revisions to the Strategic Plan Worksheet #1 were completed and shared with the Diversity, Equity and Inclusion Committee co-chairs, Michael and Tamarra. Carrie and Lisa will meet with Michael and Tamarra on November 16<sup>th</sup> to review and make any additional changes to the worksheet and provide support.
- b. Diversity, Equity, and Inclusion Committee – Michael
  - i. Meeting with Lisa and Carrie for additional support. The last meeting, they had was very productive. Members right now include – Michael, Kate and Tamarra so they could really use more members. Please reach out if interested in becoming a member.
  - ii. Members will dive into the survey results to determine the next steps.
- c. System Performance Network – Dave
  - i. Met October 27<sup>th</sup>. It was a small group. Focus was on increasing income. Meaghan worked on a newsletter that provided tips for data entry re: this system performance measure.
  - ii. David creating a one pager on what the committee purpose is.
  - iii. Next meeting will be November 30<sup>th</sup>. Need to find a time that works better for everyone.
- d. Coordinated Entry – Wendy
  - i. CE members have been very busy
  - ii. Prevention
  - iii. DV – bi-monthly trainings by End Abuse WI
  - iv. Next meeting November 29<sup>th</sup>.
- e. Discharge Planning – Sherri
  - i. Met this month. Presentation on mental health discharge planning. Next month Dec 4<sup>th</sup> – Alycia Krause department of Corrections will present and in January focus will be on Foster Care. Looking for ways to limit the numbers of folks discharged into homelessness.

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- f. Veteran Advisory Board – Robin
    - i. Started talking about the benchmarks for ending veteran homelessness in the BOS. Talking with Tomah and Mountain for case conferencing in catchment areas.
  - g. Gaps and Needs – Michelle, Kayden
    - i. Meeting this week.
    - ii. Survey links for providers and consumers sent out to local coalitions. Waiting for Spanish and Hmong versions. Will blast those out once those flyer versions are complete.
    - iii. Deadline for surveys is January 31, 2024 – Same goals as last year 25 provider and client surveys completed by each coalition.
    - iv. Working on a QR code.
  - h. Public Awareness – Jessica and Rosanne
    - i. Will meet on November 27<sup>th</sup>. Working on increasing attendance. Focusing on Facebook posts. Presenting the MOMO board at the Quarterly meeting.
  - i. Fiscal and Audit – Millie
    - i. Did not meet this month. Waiting on some things to close out September.
  - j. Nominating Committee – Mike
    - i. Met last week and currently dealing with filling board seats with expiring terms. Coming up at the end of year and at our December meeting we will be conducting officer elections. Anyone can nominate or self-nominate for any of the following positions – Chair, vice chair, treasurer, secretary. Officer terms are one year.
    - ii. Eberbach – Pointed out that the Executive Committee meeting minutes indicated that Lisa, Cheryl and Kathleen were all willing to continue in their officer positions.
  - k. Lived Experience Committee – Cheryl
    - i. There are 3 people interested in joining the committee! Cheryl is asking all members to spread the word. Will hopefully have a working committee for the final letter and then do a flyer. The committee will meet this month.
12. Other Business –
- a. Lisa reported that there were updates to the BOS website – BOD page – added details about expiring board terms and vacancies for local coalitions and additional directors.
  - b. Expiring terms can be found in the directory and December 1<sup>st</sup> I will list the 2024 expiring terms to replace the 2023 list. Coalitions must vote according to their bylaws/governance documents. Don't have to wait until the last month. Limited to 2 consecutive 3-year terms, but if term was drawn in 2019 by lot, it does not count for the 2 terms.
- 2024 Expiring Terms:
- i. Brown – Marissa Heim
  - ii. Dairyland – Robin Adams
  - iii. East Central – Leigh Ann Trzinski
  - iv. Fox Cities – Vacant
  - v. Jefferson – Meghan Mietchen
  - vi. Northeast – Cheryl Detrick
  - vii. Southwest – Michelle Fredrich

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For additional directors seats - the HIMS Lead term expires in 2024.

- c. Reminder to please submit your match. Carrie will send out the match link.
  - d. Cheryl asked about supportive services AAQ. Multiple agencies submitted similar questions. Newcap got back a “no” answer. BOS got back a “yes” answer. There is an outstanding part of the question that HUD hasn’t answered about paying for cameras out of supportive service CoC funds.
  - e. Next meeting in-person is on December 5<sup>th</sup> at the United Way in Marathon County Meeting will begin at 9-10:15 onboarding for new members. The Board meeting will start at 10:30. Meeting invite with address will be sent out. Agenda being worked on. Full day meeting. End at 3 or 4 pm. No virtual option for in-person meetings.
13. Meeting was adjourned at 3:09 pm
- a. Motion to adjourn by Mike Bonertz
  - b. Motion seconded by Dave Eberbach
  - c. No further discussion
  - d. All in favor
  - e. Motion carries

Minutes prepared by Cheryl Detrick and Lisa Haen