

# WI BOS Board of Director's Meeting

November 5, 2024 1:00 pm  
Go To Webinar



## 1:00 pm – 1:15 pm

1. Call to Order 1:03pm
2. Welcome and Roll Call  
**Present:** Shannon Wienandt, Wendy Schneider, Lee Walraven, Robin Adams, Leigh Ann Trzinski, Jennie Moore, Lisa Haen, Alex Hunt, Sherri Waid, Cheryl Detrick, Millie Rounsville, Joana Hemschemeyer, Jessica Locher, Kathleen Fisher, Michael Bonertz, Dave Eberbach  
**Absent:** Meghan Mietchen, Stephena Smith, Kayden Rinzel, Angela Maloney, Rosanne Northwood
3. Approval of October 1, 2024 Board Meeting Minutes – **VOTE**  
Motion: Dave Eberbach  
Second: Cheryl Detrick  
No Further Discussion  
All in Favor  
Motion Carries
4. Approval of Financial Reports – **VOTE**  
[Balance Sheet](#)  
[WIBOS P&L January - July](#)  
Motion: Dave Eberbach  
Second: Lee Walraven  
No Further Discussion  
All in Favor  
Motion Carries  
  
[990 Form](#)  
\*Change to the form – change project types from transition housing to supportive housing. Kathleen will get it changed  
Motion: Millie Rounsville  
Second: Kathleen Fisher  
No Further Discussion  
All in Favor  
Motion Carries
5. [Financial Policy and Procedure Changes](#) – **VOTE**  
Motion: Jessica Locher – motions to approve with revisions  
Second: Shannon Wienandt  
No Further Discussion  
All in Favor  
Motion Carries
6. Approval of Housing Search and Placement Language in [PSH Standards](#) and [COC RRH Standards](#) – **VOTE**  
Motion: Kathleen Fisher - with changes as presented  
Second: Joana Hemschemeyer  
No Further Discussion  
All in Favor  
Motion Carries
7. Approval of Emergency Shelter Standards – **VOTE**  
Motion: Jennie Moore – table the Approval of Emergency Shelter Standards with some revisions deadline within 1 week of today  
Second: Jessica Locher  
No Further Discussion  
All in Favor

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by supporting local coalitions throughout Wisconsin.*

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Motion Carries

**1:15 pm – 1:45 pm**

## 8. Committees Report on Last Meeting, Topics Discussed, Questions for the Board and Next Meeting

[Committee Charter](#) | [Attendance](#) | [Match](#)

- a. Conference Work Group – Carrie & Kathleen
  - i. Kathleen Fisher and Carrie Poser - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
    1. Nov 15 – registration should go live via Whova
    2. \$13,000 in sponsorships confirmed
    3. Keynote speakers confirmed
    4. Preconference: dedicated to Housing First
  - iv. Questions for the Board:
  - v. Next Meeting:
- b. Coordinated Entry – Wendy and Stephena
  - i. Wendy Schneider - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
    1. Prevention transition has happening
    2. Implementation team – updating policies and procedures
    3. Looking at data as to why people are on multiple lists
  - iv. Questions for the Board:
  - v. Next Meeting: 12/5 @1pm \*change due to holidays
- c. Discharge Planning – Sherri and Jennie
  - i. Sherri Waid - Presented
  - ii. Last Meeting: Meet monthly
  - iii. Topics Discussed:
    1. Healthcare
      - a. Specialist from National recuperation center
    2. DOC
      - a. Waiting for TA from DOC
    3. Mental Health
      - a. Continuing to do outreach based on survey results
  - iv. Questions for the Board:
  - v. Next Meeting: 11.7.2024
- d. Diversity, Equity, and Inclusion Committee – Meghan – not on call
  - i. - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
  - iv. Questions for the Board:
  - v. Next Meeting:
- e. Executive Committee – Lisa

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- i. Lisa Haen - Presented
- ii. Last Meeting: 10.17.2024
- iii. Topics Discussed:
  - 1. Finalized agendas for Board meeting and Quarterly meetings
    - a. If you are going to be absent for the Quarterly meeting – please inform Lisa, Carrie and Robin
  - 2. Discussed employment contract between ICA and the WI BOS
    - a. Should be ready to present to the BOD at the December in person Meeting
- iv. Questions for the Board:
- v. Next Meeting: 11.21.2024
- f. Fiscal and Audit – Kathleen and Millie
  - i. Kathleen - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed: Nothing further to update
  - iv. Questions for the Board:
  - v. Next Meeting:
- g. Lived Experience Committee – Cheryl and Rosanne
  - i. Cheryl Detrick - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
    - 1. Cheryl is sending a lived experience invitation letter via email so that it can be sent out to members of the coalitions
  - iv. Questions for the Board:
  - v. Next Meeting:
- h. Governance Committee – Mike, Shannon and Robin
  - i. Shannon Wienandt - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
    - 1. Working on Board of Director elections
      - a. Still waiting for:
        - i. Dairyland
        - ii. NWISH
        - iii. East Central
        - iv. HMIS lead
        - v. Northeast
        - vi. Ozaukee
        - vii. Southwest
      - b. Delegates have received applications from:
        - i. Brown
        - ii. Fox Cities
        - iii. Jefferson
    - 2. Officer Election process
    - 3. Will send Board matrix questionnaire to those that have not filled it out yet

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- iv. Questions for the Board:
- v. Next Meeting: 11.12.2024
- i. Public Awareness – Jessica and Leigh Ann
  - i. Jessica Locher - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
    - 1. Completed Homelessness awareness toolkit
    - 2. Still working on one pagers
  - iv. Questions for the Board:
  - v. Next Meeting: 11.25.2024
- j. Data Analysis Committee – Dave and Kayden
  - i. Dave Eberbach - Presented
  - ii. Last Meeting: 10.10.2024
  - iii. Topics Discussed:
    - 1. Completed annual report
      - a. Should be on WI BOS Website
    - 2. Survey for the BOS is open and will remain until the end of the year
  - iv. Questions for the Board:
  - v. Next Meeting: 11.14 @ 9: 30
- k. Veteran Advisory Board – Lee and Angela
  - i. Lee Walraven - Presented
  - ii. Last Meeting:
  - iii. Topics Discussed:
    - 1. Started working on a list for veterans
    - 2. ICA is creating an assessment in HMIS
  - iv. Questions for the Board:
  - v. Next Meeting: Next month

## 1:45 pm – 2:45 pm

- 9. Director Update – Carrie Poser
  - a. General Updates
    - i. Staff continue to have conversations with Ho-Chunk Nation to become a member of the WI BOS
      - 1. Oneida Nation wants to start the conversation as well
    - ii. Staff went to Shared Housing Institute in San Diego, California
    - iii. NHDC
    - iv. Job Posted for Grant Specialist
      - 1. Nov 20<sup>th</sup> is deadline
    - v. CoC Build Submission staff working with Newcap on that application
    - vi. PIT – preparations for January 2025
    - vii. YHSI grant – Urban Triage based in Madison
      - 1. Will be attending Dane CoC meeting to listen
      - 2. Will be asking questions to HUD regarding that were written into the grant by Urban Triage
    - viii. Looking to post for the Homeless Systems Specialist – wanting to get it posted by the end of the month

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- b. CoC Competition
  - i. All documents were submitted on time and before the deadlines
  - ii. Carrie was able to find things that need to be done better or created
  - iii. All CoC Competition documents are on the WI BOS website
- c. November Quarterly Meeting
- d. Grants –
  - i. Working on closing out
    - 1. CE DV, YHDP SSO CE, DV RRH
  - ii. Looking at applying for Otto Bremer
  - iii. Discussing HomeARP with DECHR and their expectations
- e. Creative Solutions & Advocacy
  - i. Have plans for after election advocacy
  - ii. WI BOS has a newsletter
    - 1. Sign up if you aren't getting it already
  - iii. Social Media
    - 1. X
    - 2. Facebook
    - 3. Instagram
  - iv. Team is working tech for a Story Board on the Website
  - v. Will possibly release an RFP for WI BOS website overhaul

## 2:45 pm – 3:00 pm

10. Other Business

11. Adjourn – 2:57pm

- a. Motion: Dave Eberbach
- b. Second: Mike Bonertz

Next Meeting In-Person December 3, 2024  
United Way in Marathon County  
705 S 24th Ave, Suite 400B  
Wausau, WI 54401