

WI BOS Board of Director's Meeting Minutes

October 5, 2021 @ 1:00 pm
GoTo Meeting Webinar



1. Cheryl Derrick called the meeting to order at 1:06 pm
2. Members Present: Mike Bonertz, Randall Brown, Kim Cable, Cheryl Detrick, David Eberbach, Michael Ethridge, Kathleen Fisher, Michelle Friedrich, Angela Friend, Sara Krall, Jessica Mudgett, Jessica Neumann, Tara Prah, Millie Rounsville, Wendy Schneider, Chandra Wakefield, Sarah Williams, Ed Wilson
3. Members Excused: Dana Baumgartner, Kristina Bechtel, Hannah Conforti, Jill Garfield, Lisa Haen, Jessica Locher
4. Staff Present: Carrie Poser
5. Approval of 9/7/21 Board meeting minutes, and 8/5/21 and 9/23/21 Executive Committee meeting minutes – tabled to next meeting.
6. Treasurer's Report - Kathleen Fisher reported there is no treasurer's report this month.
7. HMIS Transition Update – David Eberbach have officially transitioned 6 months ago from ServicePoint to Clarity. Working with vendor for some enhancements for the local coalition model. Working on catch up for replicating reports. Adam and Dave will be meeting with Clarity to try to get more access to the backend of Looker for creating reports.
8. Lived Experience
 - a. Compensation Policy Task Force Update – Cheryl Detrick reported they will have a report hopefully in November as Carrie will be attending a presentation on this by WI Rural Housing.
 - b. Advisory Board Discussion – Cheryl Detrick reported the E.C. discussed on forming an advisory board with people with lived experience as Veterans, DV, youth, etc to help us form policies and procedures before it goes to Board of Director vote. An advisory board can be compensated. This does not replace a person with lived experience on the Board of Directors. If you have further feedback, please contact Carrie.
9. Director Update – Carrie Poser

Point-in-Time

- We are waiting on PIT reports from ICA. Delay on data review.
- Members shared their opinion on why numbers were increased: limited capacity at shelters, decreased doubling up, etc. Many are worried about wintering shelter needs.
- Sending out reminders on the PIT match. Please make sure folks have filled out the online form. If they need the paper form, we can make that work as well. I just don't want to miss anything.
 - This includes: time planning for the PIT, doing the PIT, and debriefing about the PIT.
 - So far, this is pretty low. Please connect with your coalition PIT leads and make sure this is taken care of ASAP. Deadline was **September 30th**

Trainings

Ryan Dowd trainings are scheduled! 1st one well attended. I got a ton of information out of it. Went well on my end. Next one is Dec. 16th. Registration is already up and available. 9 am-noon, 1-4.

Board Match for Planning Grant

- 3rd quarter (July 1 – Sept. 30th) will be due October 15th. If you haven't submitted the rest . . please do so ASAP.

Grants

- Submitted SSO CE APR on time.
- Working with Kathleen on setting up HAP for 21-22. Still don't have reimbursement request form from DEHCR.
- Still working on final reimbursement requests for the SSO CE DV that ended 8/31.
- Signed HUD contract for DV RRH, renewal started 10/1.

Emergency Housing Vouchers Update

As of today:

- Brown PHA (35) = 26 referrals but 3 declined
- Kenosha PHA (24) = 24 referrals
- Sauk PHA (15) = 13 referrals
- WHEDA PHA (343) = 124 referrals

As a reminder – we have added another layer to eligible projects. The CE committee approved projects that serve category 1 and/or 4 homeless and used CE to fill their spots as eligible referrals for EHV. To confirm eligibility of the program, please contact Ryan Graham at ryan.graham@wibos.org.

*Staff = Leigh is out until next week. Ryan is out next week for 10 days.

- a. Shared the Grants Progress Report as of 10/1/21
- b. YHDP Grant Update

We were “selected” by HUD for YHDP. The initial award was a little more than \$6.88 million. Then, HUD sent another email indicating that our total was increased to now: \$7,521,546.59. We were 1 of the 33 that HUD selected out of 97 applicants.

Submitted the \$350,000 planning grant. This will include funding for a full-time staff person, funding for the local coalition planning efforts, and funding to support youth in the local/regional youth action group & CoC level.

Job posting out – due 10/15 initially. Would love to have someone on board to start as soon as possible.

Lots of HUD TA already & other National partner TA (such as National Center for Homeless Education).

Email sent 9/30:

- i. I need to have a better understanding of what partners you all are bringing together to lead this initiative locally.
 1. So, in the “To” part of this email, please look through the list. Who is missing? Who else should be included in these information emails?
 2. Have you started working on a local/regional youth action group? If so, who is leading that charge? Who will be my point of contact for this?

- ii. We added funding to the planning grant for this initiative to help support a dedicate person's time to these efforts. Who is that person? And are they on the email list?
- iii. I am working on a google drive link that will contain coalition contacts for this, partners within your coalition (this should include youth organizations, school districts, anyone and everyone interested in ending youth homelessness), the local/regional youth action information, etc. Please start thinking of who needs to be added to that list. I will be reaching out early next week for that information.
- iv. Please recognize that there is a lot that is needed to be done in the next 6-8 months. And while I am excited to hire someone to devote all their time to this effort, we need to get some of the foundational information and structure in place. This includes the need for you to reach out formally and explain to the following people what we are going to be doing and invite them to effort (note, this is for each county in your coalition):
 - human services/child welfare supervisor/director
 - juvenile intake supervisor/director
 - homeless school liaison, school social worker, any other school-related key person
 - boys and girls club/youth drop in center/youth-focused program or agency
 - county board chair, city board chair
 - tribal elders, tribal human services, any other tribal youth-specific contact
 - supervisor/director for any LGBTQ focused organization, especially those that work with youth
 - anyone else you think is specifically relevant to youth system change!
- c. CoC Competition Update
 - i. I extended the deadline for the "request for local coalition feedback" to Friday, Oct. 8th.
 - ii. Because of HMIS related issues pertaining to CE, I had to delay the posting of the Scoring Tool. I am working to be able to post what I have by Friday, Oct. 8th. Still an issue.
 - iii. Review team approved recommendation for DV RRH new program applicants: expand Newcap and Golden House, new applicants – Solution Center in Winnebago, InCourage in Lakeshore, New Horizons in Coulee, Bolton in Dairyland, and Family Services in Rock-Walworth. All of these new are DV agencies.
 - iv. Current review team are scoring the Permanent Housing bonus applications, will announce those results by Friday, Oct. 8th.
 - v. I did a webinar on Sept. 20th – slides and recording are on website.
 - vi. I am working on renewals (SSO, SSO DV, RRH), new application – expansion (RRH), planning grant. The actual CoC application. And then the scoring tool.
 - 1. Doing my best, but likely will result in a delay in my response time for other issues.

10. November Meeting – Carrie Poser

- a. On Thursday, November 11th – we will have a full day of training around LGBTQ issues. More information to come.
- b. Friday, November 12th, we will have the November quarterly Balance of State meeting conducted virtually.
- c. Will invite same folks as August for partner update = DHS, Child Abuse & Neglect Prevention Board, DEHCR staff, and Mike Basford

11. Public Policy Report – Carrie Poser

- a. No Report

12. Committee Reports

- a. System Performance Network - no report, meeting next Tuesday again.

- b. Coordinated Entry - Meet monthly and have modified the CE prescreen form; please complete the Gaps and Needs survey. Program standards for EHH Homeless Prevention Program has passed.
- c. Discharge Planning - reviewing and finalizing discharge policy this week.
- d. Youth Advisory Board (YAB) - Youth Service Providers Committee is the new name. 19 coalitions that are a part of YHDP need to be on this committee. YAB will be the name for youth with lived experience.
- e. Emergency Shelter - revamping standards and meeting next week to go over changes that are needed and will be sent out for comment.
- f. Veteran Advisory Board - looking for leadership for workgroups so momentum continues.
- g. Gaps and Needs - survey is currently out and need more survey responses. Have close to 100 responses so far. Deadline is the end of 2021 for responses.
- h. Public Awareness - Met last week and looking at a press release for client testimonials for media and social media. Looking at putting together a survey about knowledge of WIBOSCOC. Next meeting 10/26. Discussed governance charter
- i. Fiscal and Audit - meeting later this month to put together 2022 budget and present at November meeting.
- j. Nominating Committee - Have not met this past month but have been working on getting local coalitions to turn in their papers for open board of director spots. Mike has retired from ADVOCAP but will still be the board director for xxx. Mike's new email address is mbonertz@tds.net.
- k. Diversity, Equity, and Inclusion Committee - Met on 9/15 and have lost one member. Have created a draft charter to present in October at their next meeting. Also working on language to recruit diversity on our board. Also researching some different training options on Diversity, equity, and inclusion.

13. Other Business - none

14. Adjourn – motion to adjourn at 2:30 pm by Jessica Mudggett, 2nd by Dave Eberbach

Respectfully submitted,

Jessica Locher, Secretary

Next Meeting November 2, 2021