

WI BOS Board of Director's Meeting

October 3, 2023 1:00 pm
GoTo Meeting Webinar



1. Meeting called to order at 1:04PM
2. Welcome - Roll Call
 - a. In attendance: Marissa Heim, Wendy Schneider, Robin Adams, Megan Mietchen, Michael Ethridge, Sherri Waid, Cheryl Detrick, Millie Rounsville, Jessica Locher, Michelle Friedrich, Kayden Rizel, Kathleen Fisher, Peter Kilde, Mike Bonertz, Carrie Poser, Dave Eberbach, Rosanne Northwood
 - b. Excused: Kristina Bechtel, Lisa Haen, Cori Gurin, Stephen Smith
3. Approval of 9/5/2023 Board Meeting Minutes – **VOTE**
 - a. Motion to approve made by Michelle Friedrich
 - b. Motion seconded by Kathleen Fisher
 - c. Any Discussion
 - d. All in favor
 - e. Motion passes
4. Approval of 9/21/2023 Executive Committee Meeting Minutes – **VOTE**
 - a. Motion to approve made by Michael Ethridge
 - b. Motion seconded by Millie Rounsville
 - c. Any Discussion
 - d. All in favor
 - e. Motion passes
5. Approval of West Central Coalition Board of Director Representative – **VOTE**
 - a. Motion to approve made by Peter Kilde
 - b. Motion seconded by Michelle Friedrich
 - c. Any Discussion
 - d. All in favor
 - e. Motion passes
6. Treasurers Report – Kathleen Fisher
 - a. Please make sure YAB members are cashing their checks when they receive them
 - i. Can use VENMO as an option if check does not work for member
 - b. Financial Reports – **VOTE**
 - i. Motion to approve made by Sherri Waid

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- ii. Motion seconded by Megan Mietchen
 - iii. Any Discussion
 - iv. All in favor
 - v. Motion passes
- c. 2024 Budget Recommendation– **VOTE**
- i. Motion to approve made by Millie Rounsville
 - ii. Motion seconded by Megan Mietchen
 - iii. Any Discussion
 - iv. All in favor
 - v. Motion passes
- d. Membership Dues Recommendations – **VOTE**
- i. Motion to approve made by Megan Mietchen
 - ii. Motion seconded by Kathleen Fisher
 - iii. Any Discussion
 - iv. All in favor
 - v. Motion passes

7. Director Update – Carrie Poser

Upcoming Trainings

- Fair Housing - TBD

Staff Projects

- Continuing to work on CM tool kit (Meredith & Kate) – see website for template
- In person monitoring & TA (Meredith, Kate, Holly); TA for below threshold (Meredith); additional training planned for sub-grantees (Meredith & Kate)
- Lots of grants, contracts, training, source documentation issues (Kate)
- CE assessment & ES standards (Ryan & Holly)
 - o Timeline for CE assessment = going to committee on 10/4 for approval, then out for comment, goal is to be ready for Board vote at Nov. mtg.
 - o Timeline for ES standards = reviewing comments received, setting up 1:1 mtgs to clarify, goal to be ready for Board vote at Nov. mtg

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- Learning how to use VIMEO & migrating recorded trainings to that platform; creating a pay to access process (Ryan & Kate)
- Working on MailChimp for newsletters (Kate) to replace bi-monthly email blasts
- Presented at Poverty Matters Conference (Ryan)

Director Meetings

- Attended BOS Committee meetings: Executive (9/21), Finance (8/22, 9/26); attended Board meeting (8/21, 9/5); Conference Planning (9/18, potential speaker mtg 10/3); Nominating (9/21)
- National meetings/webinars
 - Rural Community of Practice mtg (9/12)
- 4 CoC leaders & statewide advocacy &/or planning
 - Member of Housing Workgroup under DHS State Health Plan *on hold during CoC Competition*
 - DHS Medicaid check in (8/21)
 - ICH Quarterly meeting (9/27)
- Other State-wide initiatives
 - TAC mtg (9/7)
 - WI Council on Mental Health – Housing workgroup mtg (9/13, 9/22)
- Provide coalition-level support
- Co-facilitate “Ending Homelessness in Eau Claire” community meeting - meet weekly with Dairyland Board rep for planning; facilitated in person group mtg *put on hold during CoC Competition*
- Dairyland = attended in person meeting re: potential downtown shelter (8/16)
- Attended Dairyland coalition mtg (9/20)

Director Projects

- Changing CoC staff structure, currently hiring Grant Specialist
 - o Kate & Holly will oversee PIT process
 - o Ryan will oversee YHDP/YAB
 - o Meredith & Ryan promoted to managers, title change
- Working on Advocacy sheets with data for Federal and state-level use
- Analysis between unsheltered PIT numbers and SSSG/ESG/extra SSSG funds for shelter and motel vouchers
- Working on ideas for speakers, sessions, and key note for Feb. 2024 BOS conference

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- CoC Competition FY23 – buttons pushed! Renewal & new project reviews, finalized scoring tool, wrote the consolidated application, completed the priority listing & attachments. Met w/grantees 1:1 upon request & presented to DV directors (8/17).
- Prepare for November quarterly mtg (11/17)
- Waiting to hear re: Otto Bremer grant

Upcoming

Leadership Training in West Virginia (10/16-10-18)

Presenting w/other 3 CoC leaders at NASW in Milwaukee (10/26)

Presenting w/WAHRs at RHY Training in Seattle, WA (11/30)

Upcoming days off: 10/12-13, 11/20-24, 11/28-12/1

8. Committee Reports

- Executive Committee – Cheryl, Kathleen
 - No report to give
- Diversity, Equity, and Inclusion Committee – Michael
 - Discussed data from survey – what does board want to do with the data?
 - Lisa and Carrie will meet with DEI to discuss questions
- System Performance Network – Dave and Meghan
 - Did not hold meeting in September due to conference but will be meeting in October
- Coordinated Entry – Wendy, Marissa, Stephena
 - New assessment is ready – will be meeting tomorrow to work on prescreening form and transition plan
- Discharge Planning – Kristina and Sherri
 - Had a conversation regarding goals of the DP committee – reevaluated what they wanted to do and will be having conversations with other partners to determine what they need
 - Will be focusing on 4 institutions – foster care, healthcare, DOJ, mental health and will learn how their discharging practices work and what gaps they need to fill
- Veteran Advisory Board – Robin
 - Still stuck with lack of participation
 - Met with Veteran Advisory Board from Missouri to get ideas from what their doing
 - Thinking about making group dormant until they come up with a plan for their committee
 - Discussion around how Carrie can support the Veteran Advisory Board – will continue to discuss with Robin
- Gaps and Needs – Michelle, Kayden
 - Working on updating the provider survey questions
 - Client survey – Millie recommended doing a QR code so clients can do it on their phone
- Public Awareness – Jessica and Rosanne
 - Had a meeting last week with only two attendees

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- ii. Created a social media calendar for FB – has not been going well keeping this updated – looking for guidance for other activities their committee should be working on
 - i. Fiscal and Audit – Kathleen and Millie
 - i. Nothing more to add
 - j. Nominating Committee – Mike
 - i. Had a meeting a few weeks ago – Mike has sent out emails to the people who's terms are up at the end of the year – sent out a new application form
 - k. Lived Experience Committee – Cheryl
 - i. Has been having some conversations with folks who might be interested in joining the committee
 - ii. Cheryl still looking for members
9. Other Business
10. Adjourn – Next Meeting November 7, 2023
- a. Motion to adjourn meeting made by Mike Bonertz
 - b. Motion seconded by ?
 - c. Any Discussion
 - d. All in favor
 - e. Motion passes

Respectfully submitted by Kristina Bechtel