

WI BOS Executive Committee Meeting Minutes

September 23, 2021 Via GoTo Meeting



1. Called to order at 10:02 am
2. Members Present – Lisa Haen, Cheryl Detrick, Kathleen Fisher, Jessica Locher, Carrie Poser
3. Director Update
 - a. YHDP Grant – \$7.5 million allocation. Has been receiving many emails about the grant and what the next steps are. Match and support letters have been signed along with more youth support letters will be sent in and \$350,000 will be ready next week. Job description has been created and listed as a CoC Project Coordinator. Carrie shared the job description and feedback was shared by E.C. ICA would prefer this be a permanent position instead of a limited term position. If BOS doesn't have work for this person after 2 years, ICA could possibly have something for them. Will release job description and have a deadline of Oct. 15 with interviews set up quickly thereafter. All E.C. are interested in scoring resumes and/or participating in the interviewing process.
 - b. Discussed Carrie's plan to use her accrued paid time off.
 - c. CE/SSO and PIT Data in Clarity – meeting currently happening with Dave at ICA about:
 - i. Reports for PIT do not allow you to run reports for local coalitions. Taking too much time to verify PIT data turned in by coalitions. Normally, data would have been finalized and ready to share by this point.
 - ii. ICA's point of view of the CE SSO job description changed and does not match what our viewpoint is. BOS's viewpoint is what matters as we are the signature on the grant funding these positions.
4. COC Competition
 - a. DV Bonus apps due Sept 24; Bonus apps due Oct 1; Local coalition request of info due Oct. 8.
 - b. Having a hard time getting data from Clarity. Meeting with Dave.
 - c. Working on renewal grants and hopes to have them completed within 2 weeks along with the draft Project Scoring Tool.
5. Bylaw Change Discussion – Youth Representative Board Position
 - a. Need to do a better job about getting to know our board and their experiences. HUD had quantified what experience means. Would be great if we could have someone fit the DV, Vet and Chronic homeless, etc. positions versus working with that sub-population. This would be a by-law change.
 - b. Need to ensure if we add an actual Youth Representative, they know that they cannot be paid for their time on the board like we can do for the YAB.

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

- c. Another CoC has 2 advisory boards underneath their board of directors, lived experience and youth. The advisory boards would provide input before the board of directors can approve anything. Advisory boards can be compensated.
 - d. Need to start thinking about Tribal Units and bringing them onto the board as they can be a part of the CoC Competition in 2022.
6. November Meeting Dues Assessment Vote – Kathleen did a great job presenting the information at the August Quarterly meeting.
- a. Lisa will be looking for three motions at the November Quarterly Meeting:
 - i. Should Membership Dues be raised?
 - ii. If yes, flat rate or percent to grant?
 - iii. What option – A, B, C, D, E?
7. Other Business
- a. 2022 Budget will be started soon, and Kathleen is looking for projections from Carrie within the next 2 weeks. Need to decide if we will be hosting in person quarterly meetings for the budget. Lisa will send a poll about quarterly meetings in 2022.
 - b. 1st group of BOS swag materials have been dropped off, next group will go out during monitoring and the remaining will be mailed.
 - c. Discussed merchandise to help raise non-restricted funds. Jessica agreed to investigate merchandise later this fall/winter.
 - d. Reminder, Cheryl will be running the Oct Board Meeting. 9/28 is deadline to send Lisa materials for board meeting email reminder.
8. Meeting was adjourned at 11:53 am

Respectfully submitted,

Jessica Locher, Secretary

Next Meeting 10:00 am October 21, 2021