

WI BOS Executive Committee Meeting Minutes

July 15, 2021
10:00 am
Via GoTo Meeting

1. Called to order at 10:05am
2. Members Present – Lisa Haen, Cheryl Detrick, Kathleen Fisher, Jessica Locher, Carrie Poser
3. Director Update
 - a. EHV – Instructions have been sent out to SSO and COC funded agencies. Have a few referrals completed. About 40 PSH referrals will be made by the end of the month. Portage, Kenosha, and Sauk do not have signed MOUs yet due to not agreeing to MOU terms or non-communication. A request on sharing administration funds has been made but no response from any of the PHAs.
 - b. Youth Demonstration Grant – Lakeshore and Southwest are not a part of the collaborative grant. There are about 4 coalitions who are quiet and/or have not turned in all homework assignments. They need to respond by 7/16 or they will be out of the grant. Carrie is starting to pull together the narrative sections. Carrie is impressed with the youth initiatives on the Eastside of WI.
 - c. PIT – documents getting updated; not many changes. The PIT will be used as a recent data point for presentations and data requests. It is challenging not having current data, most recent data point is from 3/31/21.
 - d. COC Competition – HUD Rep said competition will be happening and ending by September 30. They like to provide 60 days to complete the process. There will be specific funding available for DV – would be expanding our current DV RRH projects (including more sub-recipients and still considered a new project). End Domestic is willing to train new sub-recipients. There is desire from many that the SSO-CE grant awards be increased; this could only come from bonus funds. Jefferson and East Central currently are not receiving any SSO-CE funding, Carrie would recommend bringing these coalitions into the grant.
 - e. Quarterly Meeting – LGBTQ related trainings being scheduled for the November training day.
4. BOS/DEHCR Correspondence Update – Had a call with Robyn and Keena recently to discuss including Robyn in all emails sent to Sarah. DEHCR has said they would send that request out and as far as we are that request has not been done yet. DEHCR has been offered to attend any of the committees to help them understand what each committee doing.

5. Strategic Plan Status – Lisa will be working on a worksheet for the next strategy that BOSCOC will be focusing on at the September Board Meeting.
6. Committee Status
 - a. Nomination - Lisa is working with Mike to transition leadership of the Nomination committee over. Recruitment flyer for the open Youth Board of Director position will sent out soon.
 - b. Emergency Shelter - DEHCR stated the Emergency Shelter Standards are not standards. Carrie met with the chairs of the committee to discuss a game plan on how to get the completed. They will be requesting ESG shelters to provide a copy of their current written standards. Carrie went over what needs to be in the Emergency Shelter Standards. Carrie also described her experience visiting 2 different shelters in a community and why we need to have standards if you are receiving federal or state funds.
 - c. YAB – will have two branches: Youth Action and Youth Provider.
 - d. Public Awareness and Advocacy – will be meeting monthly and have a press release local coalitions can use. Also updated governance charter and will be sending a survey asking what people would like to see from the committee.
 - e. Fiscal & Audit - Discussed proposed Membership Fees and how it will be presented at the August Quarterly Meeting. A letter with talking points will be drafted and sent out with the proposed fees to the delegates and board to share with the coalitions. Also discussed the need to advocate to HUD about what costs grants can cover.
7. Drop Box – Carrie will create new folders for non-executive committee items. Cheryl also brought up the YAB Gmail account and asked about how she can access to it; Cheryl will contact Meika to see about access to it.
8. Other Business
 - a. Governor’s budget – will need to discuss the additional HAP funding.
 - b. New Board Members – Lisa sent Sarah Williams all the documents needed as a new board member, and she will be joining the Gaps & Needs committee.
 - c. Discussed signing authority on grants. Lisa confirmed it is okay for Carrie to sign grant documents.
9. Meeting was adjourned at 12:03pm

Respectfully submitted,

Jessica Locher, Secretary

Next Meeting 10:00 am August 5, 2021

The Wisconsin Balance of State Continuum of Care’s mission is to end homelessness by supporting local coalitions throughout Wisconsin.