

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm
Go To Webinar



1:00 pm – 1:15 pm

1. Call to Order 1:05pm
2. Welcome and Introductions
 - a. Attendance taken
3. Approval of 05/07/2024 Board Meeting Minutes – **VOTE**
 - a. Motion: Dave Eberbach
 - b. Second: Sherri Waid
 - c. Discussion:
 - i. Question regarding CoC RRH Written Standards Update approval – “Lessor/Landlord” wording to be fixed during the agenda item and leave as is for now.
 - d. All in Favor
 - e. Motion Carries
4. Approval of Financial Reports – **VOTE**
 - a. Motion: Wendy Schneider
 - b. Second: Angela Maloney
 - c. Discussion: No Further Discussion
 - d. All in Favor
 - e. Motion Carries
5. Approval of HMIS Governance Documents – **VOTE**
 - a. Motion: Jessica Locher
 - b. Second: Angela Maloney
 - c. Discussion: No further discussion
 - d. All in Favor
 - i. Dave Eberbach: Abstained
 - e. Motion Carries

1:15 pm – 1:45 pm

6. Committees Report on Last Meeting, Topics Discussed, Questions for the Board and Next Meeting
[Committee Charter](#) | [Attendance](#) | [Match](#)
 - a. Conference Work Group – Carrie & Kathleen
 - i. Last meeting:
 - ii. Topics Discussed: No venue or date as of now for the conference
 1. Waiting for proposals from different venues
 2. Conference will be in February – just not a specific date as of now
 3. Eau Claire, Oshkosh, Green Bay – potential locations
 4. Currently working on a theme for the conference
 - a. Powering Up! Innovation and Advocacy: It's not a game! It's a Fight!
 - b. Coordinated Entry – Wendy and Stephena
 - i. Last meeting: Meet Monthly
 - ii. Topics Discussed:
 1. Currently working on Charter
 - a. Discussion around Outreach
 2. Prevention is currently working on a new assessment
 3. Updating Policy and procedures manual
 4. Still reviewing emergency shelter standards feedback
 5. DV workgroup working on order of priority

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm

Go To Webinar



- iii. Questions for the Board: None
- iv. Next Meeting: 6.26
- c. Discharge Planning – Sherri and Jennie
 - i. Last meeting: Meet monthly
 - ii. Topics Discussed:
 - 1. Healthcare:
 - a. meeting with Madison/Milwaukee group to talk about a potential transitional healthcare recuperation center to possibly piloting
 - 2. DOC – creating local partnerships with jails
 - 3. Mental Health – gathering data to understand why they are discharging to homelessness
 - iii. Questions for the Board: None
 - iv. Next Meeting: 6.6.2024
- d. Diversity, Equity, and Inclusion Committee – Michael and Meghan
 - i. Last meeting: 6.3.2024
 - ii. Topics Discussed:
 - 1. Looking at redefining group of who they are and what they are doing
 - a. Developing Housing First Policies
 - 2. DEI statement and mission
 - 3. Establishing partnerships with other organizations within each coalition
 - 4. Looking at diversifying board composition
 - 5. Providing DEI trainings
 - 6. Review compensation of current coalitions
 - 7. Recommendations on how to get coalitions to become more diversified
 - 8. Sharing Data on vulnerable homeless populations
 - iii. Questions for the Board: None
 - iv. Next Meeting: 7.1.2024
- e. Executive Committee – Lisa
 - i. Last meeting: 5.29.2024
 - ii. Topics Discussed:
 - 1. Reviewed board meeting survey results
 - a. Overall people were satisfied with meetings
 - b. Discussed how to get the Board to become more focused on policy work and governance and not be too focused on the details
 - c. Worked on June agenda
 - i. Needed to add HAP vote
 - d. Worked on July meeting agenda
 - e. Director Update
 - f. Discussed quarterly business meeting 8.9.2024
 - g. Provided an update on DEI Committee chairs
 - i. Discussed:
 - 1. Charter
 - 2. Strategic Plan Worksheet

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm

Go To Webinar



3. Suggestion about revisiting a suggestion from meeting surveys to add DEI as an organization
 - a. Lisa is asking that the BOD that suggested that agenda item to connect with her so that there can be more discussion about this topic
- iii. Questions for the Board: None
- iv. Next Meeting:
- f. Fiscal and Audit – Kathleen, Millie and Brett
 - i. Last meeting: Meeting monthly
 - ii. Topics Discussed:
 1. Reviewing financial reports that are sent to the board
 2. Audit is currently in progress
 3. Next meeting will be exit audit presentation – after it's completed it will be forwarded to the Board
 - iii. Questions for the Board: None
 - iv. Next Meeting:
- g. Lived Experience Committee – Cheryl and Rosanne –
 - i. No update provided – Chairs not on the call
- h. Nominating Committee – Mike, Shannon and Robin
 - i. Last meeting:
 - ii. Topics Discussed:
 1. Created and distributed the board demographic survey
 - a. Board Members – Please complete
 2. Some coalitions have expiring terms
 - a. Will need to get applications in by October
 - i. Coalitions that have BOD that have expiring terms
 1. Brown
 2. Dairyland
 3. East Central
 4. Fox Cities
 5. Northeast
 6. Southeast
 7. HMIS Lead
 - iii. Questions for the Board: None
 - iv. Next Meeting: 6.11.2024
- i. Public Awareness – Jessica and Leigh Ann
 - i. Last meeting: Didn't meet in April/May
 - ii. Topics Discussed:
 1. Completed a terms and acronyms for
 2. Asking coalitions what they are doing for homelessness awareness month in November
 3. If there is anything that you want anything posted on Facebook – send to Jessica
 4. Looking at getting another social media platform up and running
 - iii. Questions for the Board: None

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm
Go To Webinar



- iv. Next Meeting: 6.24.2024
- j. System Performance Network (Data Analysis Committee) Dave, Michelle and Kayden
 - i. Last meeting: Next week
 - ii. Topics Discussed:
 - 1. Didn't get any feedback from the presentation at the quarterly meeting
 - 2. Discussed if they wanted to present at local coalition meetings
 - iii. Questions for the Board:
 - 1. Would committee help present the information to local coalition? Committee would be interested in helping present the information to local coalitions
 - iv. Next Meeting: Meeting the week of 6.10.2024
- k. Veteran Advisory Board – Lee and Angela
 - i. Last meeting: April, wasn't able to meet in May
 - ii. Topics Discussed:
 - 1. No update
 - iii. Questions for the Board: None
 - iv. Next Meeting: 6.19.2024

1:45 pm – 2:45 pm

- 7. Director Update – Carrie Poser
 - a. RRH Standards Clarification
 - i. Add Lessor where it reads Landlord – “Landlord/lessor for rent” in the document
 - ii. Current change is only in appendix B
 - 1. Motion: Mike Bonertz
 - 2. Second: Millie Rounsville
 - 3. No Further Discussion
 - 4. All in Favor
 - 5. Motion Carries
 - b. HAP Grant Allocation 2024-2025 – **VOTE**
 - i. See [HAP Application Funding Process 2024 Part 2.docx](#) – Detailed timeline
 - ii. Proposal (2024-2025)
 - 1. Option A
 - a. Award current sub-grantees a proportion of the available funds to continue their projects past the extension of 12/31/24 (form the 23-24 grant) to include 10/1/24-9/30/25.
 - i. Estimated amount for each is their original grant amount divided by 12 and multiplied by 9.
 - ii. Will ask each agency individually with goal to be 50% (425,837.50)
 - b. Use the remaining funds to issue an RFP, estimated 50% (425,837.50)
 - 2. Option B
 - a. Award current sub-grantees all of the available funds (\$851,675)
 - 3. Option C
 - a. Use all the funds to issue an RFP and the current sub-grantees can reapply (\$851,675)
- Motion: Millie Rounsville:
- 1. Option A: Award current sub-grantees a proportion of the available funds to continue their projects past the extension of 12/31/24 (form the 23-24 grant) to include 10/1/24-9/30/25.

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm
Go To Webinar



- i. Estimated amount for each is their original grant amount divided by 12 and multiplied by 9.
 - ii. Will ask each agency individually with goal to be 50% (425,837.50)
- iii. ADDITIONAL INFO to Motion: Could apply for more funds if it's a new project, not a current project. Agency can also turn down funds and it would go to the RFP
- iv. Second: Mike Bonertz
- v. Discussion: No further discussion
- vi. Roll Call Vote

Coalition	Board Member	Yes/No/Abstain
Brown	Shannon Wienandt	Yes
Central	Wendy Schneider	Yes
Coulee	Lee Walraven	Yes
Dairyland	Robin Adams	Yes
East Central	Leigh Ann Trzinski	Absent
Fox Cities	Jennie Moore	Absent
Jefferson	Meghan Mietchen	Absent
Kenosha	Lisa Haen	Yes
Lakeshore	Michael Etheridge	Yes
North Central	Sherri Waid	Yes
Northeast	Cheryl Detrick	Absent
Northwest	Millie Rounsville	Yes
NWISH	VACANT	-
Ozaukee	Brett Larson	Yes
Rock Walworth	Jessica Locher	Yes
Rural North	Stephena Smith	Yes
Southwest	Michelle Friedrich	Absent
Washington	Kayden Rinzel	Yes
Waukesha	Kathleen Fisher	Absent
West Central	Angela Maloney	Absent
WinnebagoLand	Mike Bonertz	Yes
HMIS Lead	Dave Eberbach	Yes
Lived Experience	Rosanne Northwood	Absent

- vii. Motion Carries

Looking for board members to help review HAP RFP's for week of July 8th.

c. General Updates

1. Motion: Jessica Locher
 - a. Direct Carrie to write a letter to seek funding to help cover the cost to monitor EHH grantees with Coordinated Entry
2. Second: Wendy Schneider
3. Discussion: No Further Discussion
4. All in Favor:
5. Motion Carries
- ii. Staff Projects:
 1. Meredith

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm

Go To Webinar



- a. In person monitoring & TA; onboarding new staff; drafting Housing First Policy & Housing Search & Placement Policy; working on proposal to change monitoring process and developing a risk assessment
2. Ryan:
 - a. Working on HomeARP support; will be onboarding new staff; working on CE specific monitoring for EHH grantees; and relationship building with Tribal Nations
3. Kate:
 - a. Subcontract, training and source documentation issues; developing a new invoice system for sub-recipients; working on End Domestic on Training
4. Holly:
 - a. Oversight and support for SSO Staff; working on CE policy & procedures manual review; assist with monitoring and TA
5. Erika:
 - a. Oversight & support for YHDP System Navigators; supporting CoC YAB; working with Bezos project
 - b. Working with HUD DC office re: spending for YHDP projects
6. Molly Betts: Started 5.28.2024
7. Adam Hurst: Starting 6.10.2024
- iii. Tribal Nations
 1. Ho-Chunk Nation is looking to become their own local coalition
 2. Carrie has submitted HUD AAQ to ask questions about what they would be eligible for and not eligible for
 3. Eligible for HAP
 4. Comment concerning that if one tribe is offered membership to the BOS then all of the tribes should be offered membership to the BOS
- iv. Director Meetings:
 1. Attended BOS Committee Meetings: Executive (5/29); attended Board Meeting (5/7); Conference Planning (5/30)
 2. Met with HUD Field office (6/3)
 3. National Meetings/Webinars
 - a. Rural Community of Practice Meeting (5/14)
 - b. NAEH/NLIHC/CBPP – Advancing Homeless Solutions Webinar (5/21)
 - c. NAEH State Captain onboarding for July Conference – fill in for Ryan (5/30)
 - d. Anti-Criminalization National Group (5/16)
 - e. Met with staff from Idaho Balance of State re: CoC governance and collaboration (5/29)
 4. 4 CoC Leaders & State Wide initiatives
 - a. DHS-Ending Homelessness Through State – CoC Partnership (EHSCP) meeting (5/29)
 5. Other State-wide initiatives
 - a. A Home for Everyone – Planning Meeting (5/30)
 - i. Registration is live.
 - ii. Recently confirmed Anti-Criminalization of Homelessness session, featured guest, Eric Tars, Senior Policy Director at the National Homeless Law Center
- v. Anti-Homelessness Info:
 1. [Emerging Strategies to Combat State-Level Punitive Bills](#)
 2. [Unlocking the Full Potential of the Housing First Approach](#)
 3. [Scaling Services to Meet People's Needs](#)

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm
Go To Webinar



- 4. More information regarding anti-criminalization on homelessness
 - a. endhomelessness.org/criminalization
- vi. Provide coalition-level support
 - 1. Dairyland Coalition (5/15)
- vii. Action Plans
 - 1. Form sent out on 5/15 – Deadline for selection is 6/15; 6 month review 12/15 and final review 6/1/2025
 - 2. Required goal
 - a. System performance goal
 - b. Coalition can choose a goal with limited options
- viii. Point in Time:
 - 1. PIT lead training on 6.18
 - 2. Preparing documents for July PIT (7/24-7/25)
- ix. CoC Competition:
 - 1. Sent out Board approved CoC Scoring Tool
 - 2. working with ICA on HMIS-based report for the tools
 - 3. Creating supplemental guide to help grantees understand how scores are determined
 - 4. Conducting a training on 6/6 on the tool
 - 5. Conducting a training on 6/25 on project applications in ESNAPS
- x. Still waiting to hear about YHSI Grant – should hear soon
- xi. Advocacy Plan
 - 1. Working on plan with Ryan, education at local level and collecting stories and impact statements
- d. August Quarterly Meeting
- e. Grants

Grant Name	Status	Notes
SSO CE 23-24	On Track	Started 7/1 28% of funds remaining (2 months left)
SSO CE DV 23-24	A little underspent	Started 9/1 41% of funds remaining (4 months left)
HAP 23-24**	Just Started	Started 10/1/23
DV RRH 23-24	Under Spent	Started 10/1 70% of funds remaining (5 months left)
YHDP SSO CE 23-24*	A little underspent	Started 10/1 35% of funds remaining (5 months left)
YHDP SSO 23-24*	A little underspent	Started 10/1 48% of funds remaining (5 months left)
CoC Planning CY 23	A little overspent	Started 1/1 55% of funds remaining (8 months left)
Bezos – Day 1 5/1-4/30	Just starting	Started 5/1 with sub-grantee, so 100% of 200,000 remaining for 1 st year. For admin, 95% remaining
HomeARP 1/1-12/31	Just starting	Started 1/1 with DEHCR (rec'd payment request form 6/3). For admin, 98% remaining. For subs, 100% remaining
NLIHC – Advocacy 3/1-2/28	Have not spent yet	Received funds in full in May, just starting to create a plan. 100% remaining

- i. DV RRH Grant – working on getting the money spent
- ii. HomeARP
 - 1. Subs for HomeARP - SSO/CE person in the community that received HomeARP money
- f. Creative Solutions & Advocacy

2:45 pm – 3:00 pm

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

June 4, 2024 1:00 pm

Go To Webinar



8. Other Business

- a. Lisa Haen – WI DOT has been working with Kenosha/Milwaukee to prepare for Republican National Conference (RNC). People are living at the Welcome Center in the area. Trying to connect them to services. (3-4 people) WI DOT staff has been great to work with. Has been given a deadline for people to be out of Welcome areas. DOT staff said that they are not going to criminalize homelessness.
- b. Lutheran Social Services – Dairyland Coalition – notified HUD and Carrie that they no longer want the funding. HUD directed them to notify the coalition. Willing to finish the grant which ends at the end of June 2024
 - i. RFP process – goes to entire Balance of State with the preference to Dairyland Coalition
 - ii. Grant is for about 8 units – roughly \$100,000

9. Adjourn – Next Meeting July 2, 2024

- a. Motion: Dave Eberbach
- b. Second: Mike Bonertz
- c. All in Favor
- d. Motion Carries
- e. Adjourn Time: 2:30pm