



# WI BOS Board of Director's Meeting Minutes

May 4, 2021 1:00 pm  
GoTo Meeting Webinar

1. The meeting was called to order by Lisa Haen at 1:03 pm.
2. Members Present: Dana Baumgartner, Mike Bonertz, Kim Cable, Cheryl Detrick, David Eberbach, Michael Ethridge, Angela Friend, Kathleen Fisher, Lisa Haen, Sara Krall, Casey Levrich, Jessica Locher, Jessica Mudgett, Jessica Neumann, Millie Rounsville, Wendy Schneider, Chandra Wakefield, Ed Wilson
3. Members Excused: Kristina Bechtel, Tara Prah, Michelle Friedrich, Hannah Conforti
4. Members Unexcused: Noel Halvorsen, Michelle Arrowood, Melissa Myers, Randall Brown
5. Staff Present: Carrie Poser
6. Approval of Board meeting minutes of 4/6/21, Email vote of 3/12-3/28, Email vote of 3/29-4/9 and Executive Committee of 4/15/2021– **VOTE**
  - a. Motion to approve the minutes from email vote of 3/12-3/28 and 3/29-4/9 by Jessica Mudgett
  - b. Second made by Cheryl Detrick
  - c. No further discussion
  - d. All in favor
  - e. Motion carries
7. Treasurer's Report
  - a. In the middle of audit. Audit will be presented to the board when complete at the June meeting.
  - b. Finance committee did not meet and no financial report.
8. COVID Update – Each coalition was given time to share about how COVID is impacting their area.
9. HMIS Transition Update – David Eberbach reported May 1st – HMIS staff who are fully vaccinated may attend in person meetings/training. HMIS went live 5/3/21. Migration took longer than planned; this was the largest migration that BitFocus has completed.  $\frac{3}{4}$  of users have been trained on new systems; trainings continue.
10. COC Director Annual Evaluation Summary – David Eberbach reported the results that were compiled from the online tool and shared initially with Jeanette Petts, as chair of the Board, and then provided to Lisa Haen, new Board Chair. A summary of the responses was then completed and emailed to board members on 5/4.
11. Lived Experience Compensation Policy Task Force – Cheryl Detrick reported they met a few weeks ago and will be meeting again soon. The task force is awaiting on some contacts for more information/guidance on tax and employment issues.
12. Board Chair Report – Lisa Haen

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- a. Strategic Plan – working on question #1 – 2 of the strategies will be completed by the board, 1 strategy will be completed by the nominating committee and the remaining 9 will be completed by the new Diversity & Inclusion committee. Lisa is looking for volunteers to assist with working on the 2 board strategies; Dave & Carrie volunteered. Carrie talked about building relationships with tribes and to let them know they can be their own member. New members can join in November.
  - b. Attendance Policy – Lisa reported we currently have 9 members with 1 or more excused/unexcused absences in 2021. Went over current policy and discussed some possible changes. Need to make sure we are inclusive and not so punitive.
  - c. HUD/DEHCR/BOS Phone Call – DEHCR gave a programmatic update and shared challenges they see with BOS. We discussed the BOS/DEHCR certification process that ended in 2020. HUD suggested BOS and DEHCR bring back the certification process in some format. Also discussed the BOS CE system and how it is one of our largest committees. DEHCR has heard from many agencies that they are not happy with the CE system we set up; doesn't allow them to serve who they want to serve. Ryan has not received any of these complaints. HUD offered technical assistance but was not accepted. DEHCR and BOS will be working to come together to try and work on the tension and create collaborative efforts to end homelessness. Another meeting with DEHCR is scheduled this week.
13. Director Update – Carrie Poser reported BOS facilitated an ADA training on fair housing. She presented at La Crosse Foundation Board of Directors and Aging & Disability Network. Medicaid will provide funding for a Housing Navigator and a Case Manager for each CoC, RFP out this August. If Medicaid funds a program, you cannot have a residency requirement. Board Match documents will be available via Google starting with the 2<sup>nd</sup> Quarter of 2021. 1<sup>st</sup> Quarter 2021 still needs to be completed via the paper form. 3<sup>rd</sup> series of Shawn Smith training has openings still. HDX submission is due May 14 and will be her focus going forward until it is submitted. Leigh is assisting Carrie with the HDX submission and working on updating a Shared Housing guide. Ryan is working on a recording on CE 101 to hopefully facilitate new users. Ryan is also working on case conferencing format for local coalitions to use. Meredith is currently doing monitoring and will be sending out an invite to EHH RRH case managers to the COC RRH/PSH peer group.
- a. Shared Grants Progress Report from 5/1/21 – only flag is the SSO CE DV grant, may need to make some budget changes.
  - b. COC Project Scoring Tool – will send out after HDX submission and board members will send their feedback for us to go over at June meeting. NOFA release date unknown still.
  - c. Youth Demonstration Grant – no new information.

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14. May Meeting – May 7<sup>th</sup> is the last day to sign up for Ryan Dowd training. Training will not be recorded. Draft agenda went out. The post-survey will include questions about comfortability about in-person Quarterly meetings in 2022.
15. August Meeting – Thursday training will be Encouraging Financial Conversations by UW-Extension. There will be a nominal charge to encourage people to show up after they sign up. Presentation will be modified to location of attendees, will need to register by end of July.
16. Public Policy Report – Carrie reported she sent a letter of support to the Joint Finance Committee on behalf of the BOS in favor of Gov. budget for homeless services. Also sent it to the coalition leads.
17. Committee Reports (Time permitting) – no reports due to time.
18. Other business – Lisa asked if we are comfortable email voting for new board members. Will send out all 3 applications at once.
19. The meeting was adjourned at 3:14 pm.
  - a. Motion to adjourn made by Dave Eberbach
  - b. Second made by Kathleen Fisher
  - c. No further discussion
  - d. All in favor
  - e. Motion Carries

Next Meeting June 1<sup>st</sup>

Respectfully submitted,  
Jessica Locher, Secretary

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