

WI BOS Board of Director's Meeting

May 2, 2023 1:00 pm
GoTo Meeting Webinar



1. Meeting Called to Order by Lisa Haen at 1:05PM
2. Welcome - Roll Call
 - a. In attendance: Marissa Heim, Wendy Schneider, Kristina Bechtel, Robin Adams, Tara Prah, Megan Mietchen, Lisa Haen, Michael Ethridge, Sherri Waid, Cori Guerin, Jessica Locher, Stephen Smith, Michelle Friedrich, Mike Bonertz, Sara Krall, Dave Eberbach, Rosanne Northwood, Carrie Poser
 - b. Excused: Cheryl Detrick, Millie Rounsville, Kathleen Fisher
 - c. Absent: Peter Kilde
3. Approval of 4/4/2023 Board Meeting Minutes – **VOTE**
 - a. Motion to approve 4/4/2023 board meeting minutes made by Dave Eberbach
 - b. Motion seconded by Wendy Schneider
 - c. Any Discussion
 - d. All in Favor
 - e. Motion Passes
4. Approval of 4/6/2023 WIBOSCO Priority Policy Consent Minutes – **VOTE**
 - a. Motion to approve 4/6/2023 WIBOSCO Priority Policy Consent Minutes made by Cori Guerin
 - b. Motion seconded by Dave Eberbach
 - c. Any Discussion
 - i. Mike Bonertz asked for clarification on what we are voting to approve
 1. Carrie provided explanation that the form had already existed but was codified into one form
 2. Lisa clarified that we are simply voting to approve minutes, not the content of WIBOSCO Priority Policy Consent
 - d. All in Favor
 - e. Motion Passes
5. Approval of 4/20/2023 Executive Committee Meeting Minutes – **VOTE**
 - a. Motion to approve 4/20/2023 Executive Committee Meeting Minutes made by Kristina Bechtel
 - b. Motion seconded by Michelle Fredrich
 - c. Any Discussion
 - d. All in Favor
 - e. Motion Passes

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

May 2, 2023 1:00 pm
GoTo Meeting Webinar



6. Treasurers Report – Carrie Poser

a. Financial Reports – **VOTE**

- i. Motion to approve the financial report made by Michelle Fredrich
- ii. Motion seconded by Dave Eberbach
- iii. Any Discussion
- iv. All in Favor
- v. Motion Passes

7. COC Project Scoring Tool– **VOTE**

- a. Motion to approve COC Project Scoring Tool made by Rosanne Northwood
- b. Motion seconded by Sherri Waid
- c. Any Discussion
- d. All in Favor
- e. Motion Passes

8. Director Update – Carrie Poser

Grant Spending – As of March 2023 Invoice:

Grant Name	Status	Notes
SSO CE 22-23	On track	25% of funds remaining (3 months left of grant)
SSO CE DV 22-23	Under spent	55% of funds remaining (5 months left of grant)
HAP 22-23	Under spent	68% of funds remaining (6 months left of grant)
DV RRH 22-23	Under spent	82% of funds remaining (6 months left on grant)
YHDP SSO CE 22-23	Under spent	84% of funds remaining (6 months left on grant)*
YHDP SSO 22-23	Under spent	83% of funds remaining (6 months left on grant)*
YHDP Planning CY23	On track	85% of funds remaining (9 months left)
CoC Planning CY23	Overspent	69% of funds remaining (9 months left)

*these are 1 year numbers, but the grant is 2 years for initial contract with HUD

Upcoming Trainings

- Trauma-Informed Engagement Model – 2 sessions (5/23) in person
- Fair Housing - TBD

Staff Projects

- Continuing to work on CM tool kit (Meredith, Leigh, Kate) – see website for template
- In person monitoring & TA (Meredith, Kate, Holly)
- Ongoing work on new CE assessment (Ryan & Holly)
- Learning how to use VIMEO & migrating recorded trainings to that platform; creating a pay to access process (Ryan & Kate)

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

May 2, 2023 1:00 pm
GoTo Meeting Webinar



- Working on MailChimp for newsletters (Kate) to replace bi-monthly email blasts

Director Meetings

- Participating on the planning committee for A Home For Everyone (HFE) conference - continued planning efforts to finalize bios, descriptions, title of the sessions for the homeless track. (4/5, 4/13, 4/25, 5/2)
 - PC w/Beverly (USICH) to confirm Beverly & Jeff's participation (4/12)
- Attended BOS Committee meetings: Executive (4/20)
- National meetings/webinars
 - Rural Community of Practice mtg (4/11)
 - Webinar: NLIHC – Housing First (4/17) monthly series
 - Met with Eastern PA CoC Board (4/17)
 - HUD Debriefing FY22 webinar (4/20)
- 4 CoC leaders & statewide advocacy &/or planning
 - CoC Check in w/DEHCR + Mike Basford (4/5, 4/19)
 - Member of Housing Workgroup under DHS State Health Plan (4/5, 4/19)
 - Met with Lt. Governor (4/19)
 - ICH Quarterly meeting (4/19), ICH workgroup (4/25)
 - CoC Lead mtg (4/26)
- Provide coalition-level support
 - Co-facilitate “Ending Homelessness in Eau Claire” community meeting - meet weekly with Dairyland Board rep for planning & monthly for larger group; prepared & facilitated 2 hour listening sessions with landlord/property owner (4/17), business (4/19), and city employees (4/20)
 - Attend local Dairyland coalition meeting (4/19)
 - Met with City of Appleton Staff re: Homelessness Summit (4/28)

Director Projects

- HAP grant application – meeting, emailing with DECHR & 4 CoC leads; reviewing application and providing input; reviewing draft rubric; preparing app for dissemination to membership
- Finalized and submitted PIT and HIC in HDX (4/27)
- Submitted YHDP Planning Grant APR (4/13)
- Working on Advocacy sheets with data for Federal and state-level use
- Analysis between unsheltered PIT numbers and SSSG/ESG/extra SSSG funds for shelter and motel vouchers
- Finalizing agenda for May 19, 2023 – quarterly meeting
- Preparing for CoC Competition FY23
- Created advocacy folder, templates to be used, submitted comment to Joint Finance Committee, watched live or recorded listening sessions (Waukesha, Eau Claire, Wisconsin Dells, Minocqua)

Other

Upcoming days off: 5/11-12, 5/25-26

- a. May 19th Quarterly Meeting
- b. Creative Solutions & Advocacy
 - i. Carrie sent out link to Google Drive Folder with advocacy materials for local coalitions

*The Wisconsin Balance of State Continuum of Care's mission is to end homelessness
by supporting local coalitions throughout Wisconsin.*

WI BOS Board of Director's Meeting

May 2, 2023 1:00 pm
GoTo Meeting Webinar



- c. YHDP Update
 - i. All system navigators positions have been filled with exception of NWISH and Northeast
 - ii. YAB meets every other Thursday
 - 1. CE assessment has been presented and approved

9. Committee Reports

- a. Executive Committee – Lisa
 - i. Reviewed board meeting survey results and updated plans to address
 - ii. June Board Meeting survey completed
 - 1. Not meeting in person due to inconsistency in people's schedules
 - 2. In person meeting will be held on December 5th at United Way in Wausau at 10:30AM – Lunch provided – meeting would go until 3PM or 4PM
 - iii. Added information for delegates on WIBOSCOC website in order to provide updates on delegate changes in local coalitions
- b. Diversity, Equity, and Inclusion Committee – Michael
 - i. Met last week and have decided to meet face to face in February
 - ii. Looking for folks to do DEI training for leadership
 - iii. Looking for DEI survey results – Kim has these and Michael will reach out to get access to the results
- c. System Performance Network – Dave and Meghan
 - i. None present to report
- d. Coordinated Entry – Wendy, Marissa, Stephena
 - i. Meets monthly
 - ii. EHV vouchers need to get done
 - iii. Continue to come up with new policies
 - iv. May 24th is next meeting
- e. Discharge Planning – Kristina
 - i. Working on creating a presentation about what the discharge planning committee is and asking local coalitions what they need in their communities as it pertains to discharge planning
- f. Veteran Advisory Board – Robin and Brandon
 - i. Working on updating charter
- g. Gaps and Needs – Michelle, Sara, Peter
 - i. Sara's last board meeting
 - ii. Will be presenting Gaps and Needs survey results at May board meeting
- h. Public Awareness – Jessica and Rosanne
 - i. Have not met since last board meeting
 - ii. Next meeting is May 22nd and will be discussing social media calendar
- i. Fiscal and Audit – Kathleen and Millie
 - i. None present to report
- j. Nominating Committee – Mike and Tara
 - i. Have not met since last board meeting
 - ii. Meeting in one week

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

WI BOS Board of Director's Meeting

May 2, 2023 1:00 pm
GoTo Meeting Webinar



- k. Lived Experience Committee – Cheryl
 - i. Meeting on the 10th of May

10. Other Business

- a. Brandon Cacek is resigning from board

11. Adjourn – Next Meeting June 6, 2023

- a. Motion to adjourn meeting made by Michael Bonertz
- b. Motion seconded by Rosanne Northwood
- c. Any Discussion
- d. All in favor
- e. Motion Passes

Respectfully Submitted by Kristina Bechtel