



WI BOS Executive Committee Meeting

February 18, 2021

10:00am - Noon

Via GoTo Meeting

1. Call to order at 10:04am
2. Roll Call
 - a. Members Present - Lisa Haen, Kathleen Fisher, Jessica Locher, Carrie Poser
 - b. Members Excused – Jeanette Petts
3. Updates from Carrie
 - a. Setting up and/or presenting at coalitions.
 - b. Governor's budget was released this week. Seeking co-sponsors for bills.
 - c. Discussion with Donna Wrenn about PATH Pilot Project in 3 larger communities that don't receive PATH money with some extra Mental Health Block Grant. Will need to be contracted to another mental health block grant because of mid-contract.
 - d. Update about Bitfocus and CE – Ryan spending a lot of time working with them to ensure a smooth transition.
 - e. Meredith is knee deep in monitoring.
 - f. Leigh is working on PIT data.
4. Delegate Change Process – Lisa
 - a. Is this a board or staff function to ensure coalitions are following their own policies and procedures?
 - b. Carrie is willing for her and staff to take this over and share with Chair and Secretary before meetings.
 - c. Staff will come up with a process/policy for board to approve at the April meeting. Nominating committee will look at it and give feedback before board meeting.
 - d. Policy will also include who is muted and unmuted at meetings.
 - e. Will investigate having Executive Committee members be able to login as co-organizer for GoTo Meeting so we can assist with questions and comments.
5. Role of Treasurer presentation
 - a. Kathleen went over the role of treasurer versus what the fiscal contracts WIBOSCO have with Family Promise, ICA, and NWCSA.
6. Discussion on financial position and organization – Kathleen
 - a. Need to figure out how to cover deficit (\$38,000) since we no longer have conference fees to assist with the budget.

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- b. Raise membership dues. Create a membership due schedule instead of just raising them all at once.
 - c. Need to make sure everyone understands match obligations for grants. Do we ask subs to match 110%?
 - d. Discussion over bringing financial services in for HAP grant and investigate bringing HUD grants back in house. Carrie thinks HAP grant can come in house but does not think HUD grants can come back in house without hiring someone.
 - e. Is being a Unified Funding Agency a possibility? Need to research pros and cons.
 - f. Are there other grant opportunities out there to assist with administration?
 - g. Need to discuss and vote at the April Board meeting to bring the HAP grant in house.
7. Other Business
- a. Kathleen will not be at next board meeting. Jessica will also be late – will record meeting for her to take minutes.
 - b. Carrie’s review – there is no set process on reviews. Carrie is reviewed by ICA annually; this review is in addition to and does not need to be done annually. Summary will be discussed by Executive Committee in a closed session.
 - c. Lisa and Jessica will work on the by-law section that pertains to the secretary.
 - d. Lisa will send out board materials for Jeanette while she is on vacation.
8. Meeting was adjourned at 11:56am
- a. Motion to adjourn made by Lisa
 - b. Second made by Kathleen
 - c. No further discussion
 - d. All in favor
 - e. Motion carries

Respectfully submitted,

Jessica Locher, Secretary

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