



## WI BOS Board of Director's Meeting Minutes

January 5, 2021 1:00 pm  
GoTo Meeting Webinar

1. The meeting was called to order by Jeanette Petts at 1:01 pm.
2. Members Present: Michelle Arrowood, Dana Baumgartner, Kristina Bechtel, Mike Bonertz, Randall Brown, Kim Cable, Hannah Conforti, Cheryl Detrick, David Eberbach, Michael Ethridge, Michelle Friedrich, Angela Friend, Kathleen Fisher, Noel Halvorsen, Lisa Haen, Sara Krall, Jessica Locher, Melissa Myers, Jessica Neumann, Jeanette Petts, Millie Rounsville, Wendy Schneider
3. Members Excused: Casey Levrich, Chandra Wakefield
4. Members Unexcused: Ed Wilson, Tara Prah, Jessica Mudgett
5. Staff Present: Carrie Poser
6. Approval of minutes from Board of 12/1/20
  - a. Motion to approve the minutes from Board of 12/1/2020 by Kathleen Fisher
  - b. Second made by Dave Eberbach
  - c. No further discussion
  - d. All in favor
  - e. Motion carries
7. Treasurer's Report – Financials
  - a. Motion to approve the financials ending October 2020 by Dave Eberbach
  - b. Second made by Lisa Haen
  - c. No further discussion
  - d. All in favor
  - e. Motion carries
8. Strategic Plan for the WIBOSCO – no further discussion, will start putting into motion.

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9. New policy continued discussion, Lived Experience Compensation – Mike Bonertz feels we need to receive legal guidance due to the compensation; Kim Cable agreed. Carrie has not received a lot of feedback from other COCs; think due to the holidays. Kim talked about considering this policy to be opened to assist board members who are not reimbursed for the cost by their agencies; Jeannette said it would be a part of a scholarship section of the board but need someone to assist with creating a scholarship policy. Randall Brown stated it is important that we remember the value of having a person with lived experience. Task force resolution to come next month – Cheryl Detrick lead, Randall Brown and Mike Bonertz will be members of the task force.
10. CE and COVID-19- are there things we can be doing to make the process easier during the pandemic – Millie Rounsville shared CE manual is not updated for COVID-19 funding and asked if there a document being created on how COVID-19 funding and waivers affect CE. Carrie addressed Millie’s concerns and stated Ryan and the CE committee has been meeting this whole time since March 2020. No concerns have been brought forward to CE Implementation Team, CE Committee or BOS Staff but people are sharing concerns with DEHCR; please share concerns. Need to check website as it was updated and a few updated documents with updated appendix about COVID-19 is missing – will be fixed.
11. Disclosure of board/staff relationship – Millie Rounsville asked if we have any board members that are related to any staff; do not have a specific nepotism clause. We do have a conflict-of-interest policy that would handle this question. Reminder, staff are contracted employees of ICA. Reminder that secretary will hold all conflict-of-interest forms.
12. Director Update – Carrie

Since our last Board meeting:

- Met with the ESF 6 team – 3 times
- 4 CoC leaders met with Governor’s policy advisor on priorities
- Monthly meetings with DHS Medicaid staff, HMIS-BOS staff

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- Weekly calls – HUD office Hours, National Low Income Housing Coalition
- Met with DEHCR on ESG-CV round 2
- CoC-DEHCR check in – 2 times
- Participated on call with DOC and LSS regarding CE; continuing to improve our relationship with Department of Corrections. Looking to meet with the prison social workers and wardens next, especially on the topic of discharge planning.
- Met with HUD TA
- I was part of the review team for the DCF PATHS grant.
- Coalition “Packet” training for NE, NWISH, Brown; discussed the objectives within the “packet,” what can/should be worked on within each section, and resources

#### Upcoming:

- Meeting with the CDC Foundation
- Coulee coalition presentation (1 session, 3 hours)
- Waukesha coalition presentation (2 sessions, each 2 hours)
- Lakeshore coalition presentation (2 sessions, each 2 hours)
- Reminder – deadline to comment on the Statewide Plan to End Homelessness is January 11<sup>th</sup>.

#### Main Topics:

- Organizing Shawn Smith Training series – stay tuned, will be sent out soon.
- Finalizing PIT guidance – should be done by Friday \*Overnight of January 27 to 28<sup>th</sup>
- Coordinating PPE – pallets of hand sanitizer, disinfecting wipes & gloves
- Shelter Survey (deadline 1/5)
  - The next survey will be for housing providers specifically.
- Vaccine advocacy

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- Ongoing issue for the last 2 months; 4 CoC have been advocating for this during our ESF 6 calls. Several weeks ago, they asked for more data (i.e. the survey). Still no word. On Dec. 28<sup>th</sup>, the Governor announces the launch of the pharmacy distribution program for long-term care. Working with CVS & Walgreens to ensure that residents and staff in long-term care facilities are vaccinated as part of 1a. Still no word on homeless shelters.
- Guidance has come out from CDC and shared by USICH:
  - “Frontline essential” workers are a subset of “essential” workers and are defined as workers in close proximity to others (e.g., closer than 6 feet). **CDC recommends that “frontline essential” workers be included in the 1b vaccination group.**
  - Because of increased rates of transmission within congregate living settings, and based on local epidemiology and implementation considerations, **tribal, state and local jurisdictions may choose to vaccinate homelessness residents at the same time as they vaccinate “frontline essential” workers (eg within the 1b vaccination group).**
  - Communities are strongly encouraged to review your State's [vaccination plan](#) and to reach out to your local and state public health partners to ensure there is a clear understanding of when and how people experiencing homelessness will be prioritized for the COVID-19 vaccine.
    - In WI plan, “local public health” will inform on the needs.

### 13. February Meeting

- a. Standard business meeting on Feb. 12th. Agenda will be the standard agenda.
- b. No additional training for Thursday as the Shawn Smith training will be happening around that time. 3 cohorts of 50 people each.

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- c. In May, the 13th will be a full day speaker (Ryan Dowd). The 14th will be the business meeting.

#### 14. Public Policy Report

##### **FEDERAL**

- Omnibus Bill – regular discretionary spending bills for FY2021 and \$900 billion in emergency COVID relief Spending
  - No 2020 CoC Competition, renewal only
    - Congress provided funding for some new CoC programs that will be released through a separate competitive NOFA. No additional info on this yet.
  - CDC Moratorium extension until 1/31/21
  - \$25 billion in rental assistance, to be sent through Treasury Department (because the majority of the ESG CV money remains unspent).
    - Requirements for reporting different than previous funding.
      - Quarterly reports that include the number of HH served, acceptance rate for applicants, types of assistance provided, average amount of funding per HH, average number of monthly payments covered by the assistance, and income levels.
      - Must be able to disaggregate by gender, race, and ethnicity.
    - A household is eligible if:
      - Qualified for unemployment benefits or can attest in writing that s/he experienced a reduction in HH income, incurred significant costs, or other financial hardship due (directly or indirectly) to COVID. AND

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- Can demonstrate a risk of experiencing homelessness or housing instability. AND
- Has a HH income below 80% AMI.
  - With priority for those below 50% AMI or those who are unemployed (and have been for 90 days+).
- Funding:
  - 10% can be used by state/local government for admin
  - Of the remaining 90%, 90% must be used for rent or utility payments and 10% can be used for “other housing-related expenses” including case management.
  - Any household can receive an initial 12 months of rent
  - Funding can go directly to landlord or utility company. If landlord refuses to accept, funding can be given directly to the renter.
- Beginning 9/30/21, Treasury is required to recapture excess funds.
- A HH receiving other forms of federal housing assistance is not eligible to receive emergency rental assistance.
- Stimulus Checks for Individuals (\$600)
- HUD Homeless Assistance received an increase of \$223 million, bringing it to \$3 billion. This includes CoC, ESG, and VASH.
  - New Section 8 HCV: VASH \$40 million, other \$43 million. Asking that they be coordinated locally with health care and other supportive services. More info to come.

## **STATE**

Working on introduction to Assembly & Senate

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15. COVID Reporting report - Working on google drive document that would allow reporting of numbers weekly for each coalition. Should be ready by next week.
16. Committee Responsibility: Committees are very important to the WIBOSCO as staff cannot complete everything. New committee chairs and co-chairs were shared. It is recommended that they meet ahead of their next scheduled meeting to re-group and get on the same page with each other; look at previous meeting minutes. A staff member has also been assigned to each committee to assist.
17. Committee Reports (Time permitting)
  - a. System Performance Network – David Eberbach and Jessica Locher shared that they went over their governance charter. Challenging to presenting data at local meetings due to COVID-19.
  - b. Coordinated Entry – Wendy Schneider reported that subcommittees have been super busy especially discussing prioritizing and COVID. Working on updating policy and procedure manual. January 27<sup>th</sup> next meeting.
  - c. Discharge Planning – Carrie reported new chairs and Jessica N reported they will be working discharge planning with jails. Duana will continue being a member of committee for continuity.
  - d. Youth Advisory Board (YAB) – Carrie shared Cheryl Detrick reported that they are scheduling 2021 meetings.
  - e. Emergency Shelter – Michael Ethridge shared a subcommittee has been working revisions to the shelter standards. There is also a subcommittee on diversion starting soon.
  - f. Veteran Advisory Board – Angela Friend shared landlord engagement subcommittee group had a presentation by someone in Jefferson County about an application about housing options.
  - g. Gaps and Needs – Carrie shared Michele Friedrich reported nothing to share but will have presentation ready for Feb. meeting.

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- h. Public Awareness- Kim Cable shared they are working on success stories that we can use on FB and for other sources.
  - i. Fiscal and Audit – Kathleen Fisher shared working on engagement letter for 2020 audit.
  - j. Nominating Committee – Lisa Haen shared will be scheduling a meeting soon to work on charter. Will be looking at duties of secretary that the nominating committee may be able to complete.
18. Other business
- a. Carrie reminded that board match documents and committee attendance/match documents need to be turned in by January 15, 2021 for CY2020.
19. The meeting was adjourned at 2:48 pm.
- a. Motion to adjourn made by Dave Eberbach
  - b. Second made by Lisa Haen
  - c. No further discussion
  - d. All in favor
  - e. Motion Carries

Next Meeting February 2, 2021

Respectfully submitted,

Jessica Locher, Secretary

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