**West Central Homeless Coalition**

**Meeting Agenda**

Tuesday 5/21/19 1:00 – 3:00 p.m.

Stepping Stones, Menomonie

Attending: Brianne Berres (Sojourner House), Angela Friend (CVI), Karla Peterson (WDVA), Casey Levrich (Minneapolis VA), Jessica Oleson-Bue (CCHA), Jeni (FSC), Naomi Cummings (Bridge to Hope), Heidi Hooten (Stepping Stones), Missy Pridgen (West CAP), Ginny Ormsby (Northwoods), TJ Atkins (Anthem), Corin Tubridy (West CAP)

1. **Introductions and brief agency updates**
	1. VORP has new veteran-specific Emergency Assistance funds
	2. Last available HUD VASH voucher was utilized yesterday
	3. CCHA’s TBRA program will expand to provide security deposits only for some households, 30 households per month (10 case managed by FSC).
	4. FSC is hiring a Parent Services Educator
2. **Balance of State Meeting Update**
	1. New Board members were introduced. Casey is representing the Dairyland coalition. Duana represents the West Central coalition.
	2. Presentations on the Safe at Home program, veteran services, landlord recruitment, and a showcase of Fox Cities programs
3. **Coalition Governance**
	1. We reviewed the charter for any other changes that were necessary.
	2. Nominations for Coalition Officers:
		1. Corin nominated herself for Chair
		2. Missy suggested (but did not nominate) Duana for Vice Chair
		3. TJ nominated herself for Secretary
	3. Corin will email coalition members for additional nominations through 5/31/19. Members will have one week to vote by email/Survey Monkey.
	4. Committees
		1. Public Awareness – discussion by members that this is important to do. We should be sharing tools/strategies among each other. How do we raise public awareness as a small coalition? Decision made that Public Awareness should be a standing agenda item for WCHC meetings.
		2. Task Force for getting people Document Ready for PSH – Missy to lead this Task Force through 12/31/19 or when West CAP’s PSH expansion is filled. Members will connect with people on the West Central Prioritization Lists to document housing/homelessness history and obtaining disability verifications. Discussed working with the Menomonie Free Clinic for help with disability verifications.
4. **Develop Membership Application**
	1. Lori will work on this and develop an online application
5. **Strategic Planning**
	1. The group reviewed resources. Group questions: What are our concerns? What are our strengths? Do we take one meeting to work on a strategic plan? How do we measure effectiveness? What data do we have access to?
	2. We need to dedicate a chunk of time (at least ½ to whole day), with prep work done in advance
	3. Need an experienced facilitator (KT Gallagher was suggested)
	4. Take a system view – health, education, law enforcement, etc.
	5. Get voices from other sectors at one point during process
	6. Strategic Planning group no more than 20 members.
6. **Next Meeting**
	1. Tuesday, 7/16/19 1:00 – 3:00
	2. Location – TBD