Wisconsin Balance of State Continuum of Care

Board of Director’s Meeting

February 28, 2017

Via GoTo Meeting

Present: Robyn Thibado, Jeanette Petts, Meika Burnickel, Mary Jacobson, Erika Trawizki, Jesse Dirkman, Millie Rounsville and Debbie Bushman

Also present: Carrie Poser

Joined meeting after start: Don Roach and Jerome Martin

Excused: Joana Hemschemeyer (resignation pending), Adrienne Roach

Unexcused: Mike Huck

The meeting was called to order at 1:03 pm

January minutes: Motion was made by Jesse, 2nd by Meika to accept these minutes, motion carried

Secretary position: Joana’s resignation from the Board is pending. Robyn called for nominations. Erika self-nominated herself. Motion was made by Meika, 2nd by Millie to accept Erika as Secretary, motion carried

PSH and TH Standards: Carrie presented all changes to both documents. Motion was made by Meika, 2nd by Debbie to accept presented documents with the insertion of the links as discussed, motion carried

Governance Charter: Carrie presented all recommended changes to the document. Motion was made by Jesse, 2nd by Meika to accept the document with an added footer with the revision date, motion carried

Board seat issue: Robyn presented general information regarding Mick Huck and the fact that he has been put on leave. Robyn received an email from Lakeshore CAP’s legal counsel regarding the matter. The attendance policy in the bylaw was reviewed.

Committee updates:

Finance – has not met

Emergency Shelter – 3/14/17 is their first meeting

Gaps & Needs – they have met, very small group, discussion by the Board was had regarding capping committee’s

Youth – looking to meet in late April

Public Awareness – the Board had a brief discussion about Joana continuing to Chair this

Veteran Advisory Board – has not met yet

Coordinated Entry – Teams are meeting on HUD Notice items, will go to implementation team then to the Board

Coordinated Entry Grievance Form: Motion was made by Meika, 2nd by Jesse to accept this form as presented, motion carried

Opening the CE list: Motion was made by Meika, 2nd by Mary that the Balance of State would have all member providers be able to put persons experiencing homelessness on any prioritization list throughout the Balance of State in an open referral process. Roll call was taken: Erika, yes – Mary, yes – Meika, yes – Robyn, yes – Jeanette, yes – Jesse, no – Millie, abstain – Debbie, yes – Don, yes – motion carries.

SSO for Coordinated Entry: Discussion was had about writing a SSO grant this year for a Coordinated Entry Administrator. After discussion, it was determined that Carrie would look at the details of the grant and we will discuss this at the next Board meeting.

Critical Assistance Application: Motion was made by Debbie, 2nd by Don to move forward and write this application, motion carried

Youth Demo: Carrie presented information on the possibility of a new Youth Demonstration Grant being available and the possibility of the Balance of State writing for it.

May and August Quarterly Meetings: Carrie gave an update on the lineup and venues for these meetings.

November feedback: Since November feedback on the speaker (Anu Family Services) was so good, Carrie asked if the Board would like her to consider other trainings from this organization. Consensus was yes so, she will look into them for future meetings.

Next Board meeting is in-person in Wausau at United Way on March 28th from 10 am to 4 pm.

Motion by Debbie, 2nd by Jesse to adjourn, motion carried, adjourned at 3:10 pm.

Respectfully submitted by Jeanette Petts