**Data Committee – CoC Workgroup Minutes**

May 3rd, 2016, 10am CST

GoToMeeting

1. **Members Present**:

Letty Castillo, Meredith McCoy, Jeremy Schmidt, Lisa Haen, Erin Evosovich, Jolene Bublitz, Beryl Tofte, Erika Trawitzki, Johneisha Prescott, Kris Anderson, Sandra Reeves, Jennifer Henry, Jesse Dirkman

1. **What brings you to this committee**?

Some member responses to this question included:

* My supervisor asked me to be here
* Data helps me see where we are and find missing items for correction
* Data helps us make decisions about our programming and expansion
* We can find out about client history and keep track of their current situation with data
* I’m required to be here for our grant
* Data is important for our projects
* Running reports drew my interest
* I want clean data

1. **What does this committee do**?

* We conduct quarterly APR reviews and refer underperforming projects to the PEA committee
* We explore the system performance measures and discuss how to improve system performance in the Wisconsin Balance of State CoC
* New topic – Jesse asked if the group would be interested in exploring their own projects and CoC data. The group suggested that we can compare CoCs and look for successful practices/programs/outreach activities that work in one county that may work in another – even customizing them to get similar success rates.

1. **Quarterly APR Reviews**

We received all of the reports, and Jesse will send out assignments later this week. Reviews will be due on May 20th. We added an annual assessment requirement – 73% of clients who needed annual assessments had complete annual assessments.

The committee has decided to skip our referrals to the PEA committee this year. Instead, we will make sure something happens with last year’s referrals (income issues), train on the new APR, and institute the self-review process.

1. **System Performance Measures**

If you haven’t already, watch the system performance measures videos! ([Link](https://d.docs.live.net/b4ea1993b9f4285b/Documents/WIBOSCOC/Data%20Committee%20CoC%20Workgroup/Meeting%20Minutes%20and%20Agendas/o%09https:/www.hudexchange.info/training-events/system-performance-measures/))

1. **Housing Pledge**

All regions but Northwest have committed. Group decided to present the Tableau dashboard that Jesse worked on to the group at the BOS meeting to track progress to our goals. We’ll work with Carrie to get the data. Group decided to keep the BOS pledge of 147 clients, even though it is lower than the total for all local CoCs.

Rules:

* PH and TH
* If RRH, must have a move-in date
* Households, not individuals
* Must take from the top of the list

1. **Presentation for the May BOS Meeting**

Housing Pledge

* Where we’re at
* How is it going?
* “Official Rules”
* How this relates to system performance (and System Performance Measures)

APR plans for the rest of the year