

Coordinated Entry Committee Meeting

Jan. 24, 2024

2:00 - 3:30pm

CE Committee onboarding session 1:30 – 2pm. All are welcome!

Teams Meeting

Minutes

- I. **Welcome/Attendance** – Holly welcomed and took attendance at 2:00 pm
 - a. Member or Participant – Review attendance list while posted to assure you are labeled correctly as a member or participant. If neither is marked, let us know which you are.
- II. **Meeting minutes including attendance**
 - a. **December 19, 2023** – VOTE – Sara Meier moved and Katie Schumer seconded the motion to pass the minutes from December 19 and attendance. Motion passed.
- III. **Match Requirements – Review match form link/process** – Please do this! It's a new link.
 - a. : <https://docs.google.com/forms/d/1kM3OCEE8-cFy08BLwcAHc9HxFbSn6M2q1xFrhpoK09o/edit>

Message from the CE Committee chairs – Wendy & Stephena thank you and be safe during Point in Time Count tonight.

- IV. **Work groups (with current projects) check in**
 - a. **Prevention**
 - i. Starting from scratch creating a new screen
 - ii. Recruitment – anyone is welcome to join the work group! If you are interested – send an e-mail to Holly.
 - b. **Implementation**
 - i. Working on CE Policy & Procedure Manual – this will be version 3 of the manual. Implementation is taking it section by section, so it will take time.
 - c. **DV**
 - i. Reviewing DV Order of Priority. – is it fair? There is a much greater number of singles versus families, so do changes need to be made? It is being reviewed to assure it meets everyone's needs.

- ii. Starting in Jan, there will be bi-monthly DV trainings. DV SSO's and DV Housing Program participants are required to attend. If you have not received an invitation, send a not to Holly.

V. BoS Information

a. Balance of State CoC Conference

- i. Feb 8 – 9, 2024 at Jefferson Street Inn in Wausau
 - ii. It's not just for homeless providers.
 - iii. If you are interested in volunteering at the conference, please visit: <https://www.signupgenius.com/go/10C084EABAF2AABFCC61-46732036-wibalance#/> for more information, description of jobs, and requirements. For those that volunteer, you are granted access without charge to the conference for the day of volunteering as long as your time can be used as match for our organization. For more information on the conference, visit <https://www.wiboscoc.org/annual-conference.html>.
 - iv. All information is on our website: <https://www.wiboscoc.org/annual-conference.html>
- b. **Home ARP** -American Rescue Plan – This program will use expanded CE. It will expand on the current metrics and have its own custom built priority list. It will be similar to the Emergency Housing Voucher (EHV) program. Ryan G. is leading this program.

VI. CE in HMIS – Any updates? Stephanie reported there have been several changes to HMIS. If you have any issues downloading reports (they don't download or are very low) tell your system administrator. The Non-HMIS is now working. Again, if you have problems, let your System Administrator know.

VII. CE conversation. What are your CE concerns? What is going good with CE? The Shelter Standards were approved by the Board of Directors and sent to Sarah Issak. Where are they now? Are we to be using them? It was reported that training is coming for guidance, watch for upcoming information.

VIII. Next Meeting Feb. 28th, 2024 – We will be reviewing our Charter at this meeting.

- a. Please send an email to holly.sieren@wibos.org if you did not receive a TEAMS link for the monthly meetings.