**Coordinated Entry & Assessment Committee**

**Meeting Minutes**

**Wednesday, December 9, 2015**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member/Agency** | **Present** | **Excused** | **Absent** |
| Corin Tubridy – West CAP | **X** |  |  |
| Karen Roehl – LAW |  | **X** |  |
| Maggie Carden – ICA | **X** |  |  |
| Leigh Polodna - ICA | **X** |  |  |
| Lisa Sanders – Shalom Center |  | **X** |  |
| Emily Pope – Edgerton Outreach | **X** |  |  |
| Melissa Randall – CAP Services | **X** |  |  |
| Sarah Rodefer – NAMI Waukesha |  |  | **X** |
| Sue Sippel –The Family Center |  | **X** |  |
| Carrie Zinda – Forward Service Corporation | **X** |  |  |
| Barb Fischer – Advocates of Ozaukee | **X** |  |  |
| Tony Gibart – End Abuse WI |  | **X** |  |
| Jeanette Petts - CACSCW | **X** |  |  |
| Debbie Bushman - NEWCAP |  | **X** |  |
| Becky Piper – Career Development Center |  | **X** |  |
| Ann Kohanek – West CAP | **X** |  |  |
| Paige Wandling – Salvation Army LaCrosse |  |  | **X** |
| Joe Locher – House of Mercy | **X** |  |  |
| Kalee Luedtke – Family Services of North East WI |  |  | **X** |
| Olivia Lee – West CAP | **X** |  |  |
| Karen Alcantar – Golden House | **X** |  |  |
| Carrie Poser – WI BOSCOC | **N/A** |  |  |

**Agenda Items**

1. **Implementation**
   1. Questionnaire to CoC and ETH leads was not sent. Will be sent to CoC Coordinator by 12/10 with a deadline of 12/23 for responses.
   2. Once questionnaires are returned, ICA can start scheduling trainings and setting up Prioritization Lists for the LCAS
   3. Training - Committee needs to begin developing and recording trainings for the BOS
      1. Coordinated Entry Process – Jeanette and Corin
      2. Trauma Informed Care and Coordinated Entry – Karen A.
      3. Evaluation – Carrie Z. and Debbie
      4. Fair Housing & Confidentiality – Karen R.?
2. **Next Meeting**
   1. Do we need to change the day/time of meetings?
   2. Doodle poll for a meeting the week of January 4th & January 18th