



Nominating Committee

Members Present: Shannon Wienandt, Mike Bonertz, Robin Adams, Carrie Poser, Lisa Haen

Nominating Committee Operations

- Occurs every second Tuesday from 2:15 PM to 3:15 PM effective Tue 3/12/2024
- If we need to cancel, we will decide on the Monday prior to the meeting
- Mike Bonertz and Shannon Wienandt - Co-Chairs

Need to revise policies and procedures

Vacancies - Coalitions missing representatives

- Need to create a process for when issues arise and vacancies occur.
- Need to define role of Nominating Committee in supporting coalitions with vacancies.
 - NWISH Coalition needs a BOD representative. Talk with Kate about potential recruits.
 - In the past we have contacted the chair of the local coalition and asked if they had a potential board member.
- Not listed anywhere which reps are missing - need a tool
- Ensure we are updating expiring terms
 - This is posted on the website by Lisa
<https://www.wiboscoc.org/board-of-directors.html>
 - Fix Terms document to add clarity (start and end)
 - In November or December: Send all BOD members the new application to ensure all demographic info is the same for all. - only send the questions we need (demographics and contact info) - do this in Google Forms
 - Update Board Manual to match bylaws (3-year terms)
 - Number and Term of Directors. The number of Directors of the Corporation shall be determined annually by the Board of Directors. Directors shall be selected as specified in paragraphs (c), (d), and (e) below. Except as otherwise provided with respect to the terms of the initial Directors following the adoption of these Bylaws and an interim appointment to fill a vacancy, each Director shall hold office for a term of three years or until such Director's successor shall have been duly elected or until such Director's death, resignation, or removal. *Page 7 of the bylaws.*
 - 3-year terms are assigned to the coalition, not the elected board member.

- Inform at the May and August WIBOSCOC meeting which coalitions have expiring terms and inform them of process and timeline
 - Need to send to delegates for vote at November meeting
 - Applications are due no late than October 1
 - Nominating Committee sends emails to coalitions about this in June, July, and September for a reminder
 - Include WIBOSCOC support staff, coalition chair/lead, coalition email addresses, and coalition delegate in emails
 - Create shared - updated list
 - System for this?
 - Nominating Committee ensures Board is informed
 - Create a tool to inform when all coalitions meet
 - Create the Google sheet and then WIBOSCOC staff will help us fill it in
 - in-person/virtual/hybrid