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| **Balance of State Nominating Committee** | **09/21/2023****1:30PM****Via Microsoft Teams** |

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| **Meeting called by:** | Michael Bonertz | **Type of meeting:** | Nominating Committee Meeting |

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| **Attendees:** | Michael Bonertz, Lisa Haen, Carrie  |

***Minutes***

**Agenda Item:** Open Board Seats **Presenter**: Michael

**Discussion:**

* Identified open board seats for Local Coalitions
	+ **Expiring Terms - November:**
		- Central
		- Coulee
		- Lakeshore
		- Northwest
		- Ozaukee
		- West Central
	+ **Expiring Terms – Additional Director:**
		- Youth
		- Lived Experience
	+ **Vacancies:**
		- East Central
		- Fox Cities
		- Lived Experience Representative- Carrie will reach out to Rosanne and see if she is interested.
		- East Central- vacant seat for some time. Will try to reach out again
		- NWISH- have not identified a board member and have communicated there is not a plan to do at this time.
		- Washington- Has reached out in the past and have not received any responses
* Established deadline for board applications **– October 27, 2023**
* Discussed and agreed on changes that we need to make to the board member application, so we are able to answer board composition questions on the collaborative application during the next COC Project Competition.

**Agenda Item:** Officer Elections:

**Discussion:**

* Email will be sent out on November 17th after the BOS Quarterly Meeting for nominations and self-nominations for officer positions
* Members will also be able to make nominations at the December 5th in-person meeting
* Any officer position with two or more nominations will use a paper ballot process. Two board members who are not running for office will tally the votes and announce the person with the majority of votes.

***Next Meeting:***

*Action Items to follow up on:*

* Mike to send email to leads at local coalitions for vacant board seats
	+ Central
	+ Coulee
	+ Lakeshore
	+ Northwest
	+ Ozaukee
	+ West Central
* Carrie will reach out to Rosanne prior to her term expiring to see if she is interested in continuing on the board and switching to the lived experience seat.
* Lisa will reach out to Leigh Ann in East Central and Mindy from Fox Cities