**WI Balance of State Continuum of Care**

**Discharge Planning Committee Meeting Minutes**

Thursday, April 6th 12:00PM – 1:00 pm

Microsoft Teams

1. Introductions for new attendees
   1. Roll Call: Kristina Bechtel, Jen Bisterfeldt, Meredith McCoy, Alfred Johnson, Duana Bremer, Chelsey Myhre Foster, Chandra Wakefield, Rachel Greenwood, Megan Gruber, Rosanne Northwood, Ryan Graham, Kristen Moen, Lyric Glynn
2. Approval of Meeting Minutes – March 2nd, 2023
   1. Motion to approve March meeting minutes made by Rachel Greenwood
   2. Motion seconded by Rosanne Northwood
   3. Any Discussion
   4. All in Favor
   5. Motion Passes
3. Review Discharge Planning Charter
   1. Motion to approve Revised Discharge Planning Charter made by Rachel Greenwood
   2. Motion seconded by Rosanne Northwood
   3. Any Discussion
   4. All in Favor
   5. Motion Passes
4. Update on WIRE
   1. Carrie still working with Charlene to set up a date and time for meeting to discuss website
5. Discharge Planning Committee 2023 Goals
   1. Want to ask local coalitions what they want from Discharge Planning Committee – Look for gaps and needs in communities as it pertains to discharging folks into homelessness
   2. Goal 1: Create a presentation to give to local coalitions explaining the role and mission of the Discharge Planning Committee
   3. Goal 2: Create a series of questions for local coalitions to answer in identifying discharge planning needs
   4. Goal 3: Distribute Discharge Planning Committee Members to local coalitions
6. Other Business
7. Next Meeting – May4th 2023; 12:00PM – 1:00PM