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| Date: 03/20/2019 | Time: 1:30pm to 3:00pm | Location: Eau Claire Area School District |

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| Facilitator | Jeanne Semb and Kelly Christianson | |
| Note taker | TJ Atkins | |
| Attendees | Jeanne Semb | Western Dairyland (WD) |
|  | Kelly Christianson | Family Promise of the Chippewa Valley (FPCV) |
|  | Nikki Poderels | Marshfield Clinic Health System |
|  | Chad Bahr | Western Dairyland (WD) |
|  | Amy Giani | Family Promise of the Chippewa Valley (FPCV) |
|  | Shayne Gerberding | Western Dairyland (WD) |
|  | Robin Adams | Western Dairyland (WD) |
|  | Samantha Harkness | Western Dairyland (WD) |
|  | Nicole Benson | Eau Claire County Housing Authority |
|  | Casey Levrich | Department of Veteran Affairs |
|  | Tanya Alexandra | Lutheran Social Services (LSS)-R.A.Y.S |
|  | Denise Kurt | Lutheran Social Services-Woman’s Way |
|  | Karla Peterson | Wisconsin Department of Veteran Affairs (WDVA) |
|  | Angela Friend | Center for Veterans Issues (CVI) |
|  | Debbie Gough | P.O.R.C.H/Community Member |
|  | DeAnn Judson | Hope Gospel Mission |
|  | Julienne Linberg | Catholic Charities |
|  | Katie Culshaw | Catholic Charities |
|  | Dani Claesges | Eau Claire Area School District |
|  | Jenny Chaput | Lutheran Social Services (LSS) |
|  | Patty Baker | Lutheran Social Services |
|  | Paul Savides | JONAH |
|  | Ken Adler | Chippewa Valley Free Clinic |

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| **Approval of January Minutes** |
| No corrections noted to be made. Denise motioned to approve minutes. Casey seconded the motion. Unanimous decision to approve the minutes. |
| **After Hours Plan approval** |
| Per Kelly, the plan was updated on the process for coordinated entry. Kelly/Jeanne to send out update for review and an electronic vote will be taken to approve it. |
| **PIT Update-** |
| * There were a total of 6 people found among the 4 counties. * There were no families found. * There were 2 veterans and a couple of individuals at Community Table * This number is up from 2018, but typically winter there are low numbers * Jeanne shared it’s still a struggle to find people. Many report that most people know and hide from the group as they don’t want to identify as being homeless. * Kelly shared her experience of an encounter with an individual that was pleasant, eye opening, and not typical. * Next count will be July 24, 2019 and more volunteers will be needed as there will be more locations to check than during the January count. |
| **Cold Weather Update- Kelly** |
| * Family Promise of the Chippewa Valley- Kelly states they did not see any increase. * Western Dairyland- Jeanne feels people may have used their tax return refund to meet their needs during that time. * SOJO- Julienne not sure. She knows they were full, but not sure on the numbers. * Plymouth Street ministry reported on their Facebook 62 people stayed at SOJO during that time. * Debbie shared it was nice to see the community come together, but sees we still have transportation needs to get people between SOJO and Positive Avenue who have health issues. For example, a person had an oxygen tank and was trying to get between the locations during this cold weather. * Dani shared she and a couple of business owners attempted to meet and discuss this need, but they realized the issue is bigger than them. |

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| WI BOS Continuum of Care (WISBOSCOC) Update |
| ***February meeting update***:   * Vote was taken and passed that there would be an elected Director from each local coalition to serve on the Board for the WISBOSCOC. Thus, the Board will consist of a minimum of 21 people. * Jeanne reports the bylaws are done with the assistance of an attorney. The fees for the attorney are currently at $20,000, but it was shared there maybe still more fees to be paid so $20,000 is not the final bill. * There was additional training at the meeting, which included a panel discussion with the Veteran services. * As a result of the change in the bylaws, there are additional things each local coalition must complete.  1. Election of a delegate- due by 4/16 2. Election of a director- due by 4/30 3. Governing documents and bylaws- due by 5/16   Group discussion on these items. Jeanne shared the Brain Trust group has been working on the governing documents, but will be meeting again to wrap this up to meet the deadline of 5/16. Anyone is welcome to attend those meeting. Kelly encourages anyone who wishes to participate to please read about this items prior to the meeting so there won’t be a need to catch anyone up.  Jeanne shared that Casey had accepted to be a special population Director with regard to Veterans, which then as a result she would represent the Dairyland coalition.  Discussion on the differences between a delegate and director. (Please refer to Bylaws by the Balance of state for specifics.)  Nomination by Denise was made for Jeanne to serve as the delegate for our coalition. Second was made by Paul. Vote was taken and was unanimous that Jeanne would represent our coalition. However, she will need to email and follow up with the lower level counties. |
| **Balance of State Continuum of Care- Grant Specialist position** |
| Jeanne shared the WIBOSCOC is looking for a Grant Specialist. She notes the pay is decent and you work from home. She will resend the job description to the group. Deadline to apply is March 31, 2019. |
| **COC Competition** |
| 1. All Tier 1 projects were funded. 2. BOS did get over 10 million, which exceed what they expected. 3. Tier 2 projects announced, but two projects were not renewed or funded. One of the projects was a Permanent Supportive Housing project. Neither of the projects were from our region.   Discussion. Sense that new positions at the Balance of State although needed will take funding away from current projects and new projects. Also noted the projects are scrutinized on a performance system that doesn’t capture everything. |

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| EHH  *(The Emergency Solutions Grant/ESG, Housing Assistance Program/HAP, and Homeless Prevention Program/HPP collective called the EHH program)* |

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| * All partners have submitted their applications for the funding. * The partners who applied met Monday to discuss who would apply for what and receive what. * 2019-2020   -LSS applied and will receive funds for Rapid Rehousing for singles.  -Catholic Charities applied and will receive shelter dollars.  -Western Dairyland and Family Promise applied for Rapid Rehousing for families.  -Jeanne shared we will be applying for Special Outreach position.   * 2018-2019- There is money still available, which will be reallocated. Brain Trust discussed it and have some ideas for it. It was also mentioned that Catholic Charities had their Rapid Rehousing dollars revoked by the Balance of State as they were ineligible due to non-compliance. |

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| **Erin Healy Workgroup** |
| * Dani gave an update. Erin is still working with the group and has set up our Eau Claire Action Lab website [www.eauclairesprint.org](http://www.eauclairesprint.org) * The focus for the sprint will be on chronic homeless individuals as Jeanne pointed out we have funding for this target right now available to us. * Invites have gone out to the design team and leadership team for participation in the sprint. Paul read off the list of who was sent an invite to participate for each group. 17 invites went out for the design team and 23 went out for the leadership team. Paul noted those in the leadership also helped pay for Erin’s services and requested to be a part of the leadership team. * Dani shared the differences between the Design team and Leadership team. She also shared as our focus changes, these teams are fluid and may change as well. * Discussion on how this is communicated to the public. Dani shared Erin encouraged them not do any press release as things will be scrutinized before they get up and running to know what direction to go prior to the scheduled Action Lab, where participants will learn and lot and develop the next steps. Debbie pointed per the sprint website they are looking for volunteers and it asks how did you hear about this, which includes media as an answer. Paul states the leadership team has weekly calls with Erin and Lieske from the Health Department is in charge of communications. Something will be coming out but not sure at this time what exactly will be released. * Updates will be provided on the lab at the next coalition meeting. The Action Lab will be April 8th and 9th. |
| **Agency Updates** |
| * SOJO- Dani shared that Kevin Burch is looking for volunteers for data entry. * Western Dairyland- Shayne will be returning to school and they are looking to fill her position of a Housing First Case Manager. * Kelly shared the Balance of State Newsletter was just released and notes the results of the Continuum of Care grant from HUD. Wisconsin scored 189.25 points out of 200. The average score was 160. The average weighted score was 166.7. The lowest score was 47 and the highest score was 190. Even despite our states score 2 projects were lost. * DeAnn shared Hope Gospel new facility will be open on May 2019. The downtown location has been sold to a company from the Twin Cities. * SOJO- It was asked who the new director is since Katie Richel has resigned. It was noted that Suzanna Knowlton is the Assistant Director and the new Director starts April 8th. It was also mentioned they are hiring a Marketing/Volunteer position. |
| **Meeting adjourned at 3:05 pm** |
| **Next Meeting: April 17, 2019 at 1:30pm at Western Dairyland lower level conference room** |